



A. Thursday Connection Parent/Student Contract 2018-19 School Year

This form is to be read very carefully by parents and students. *Signing and accepting this contract is acknowledgement that you have read and do agree to abide by the Thursday Connection Policies and Procedures found online.* Parents, please initial at each parent space to indicate your understanding of the material. Please have students read and initial all student blanks indicating their understanding of the material.

I. CHECK IN & OUT POLICY

- a) Children in grades K-5 must be scanned in and out each Thursday (at time of arrival and departure) by the Parent/Guardian. If authorized by the Parent/Guardian, students of high school age may sign themselves and their siblings in or out. Under no circumstances are K-5 students allowed to check themselves in or out. Upon arrival, all students are required to wear TC issued nametags on their person at all times while on the premises.
_____ (parent initial) _____ (student initial)
- b) High School and Middle School students may check themselves in/out provided they are in possession of their Thursday Connection ID. _____ (parent initial) _____ (student initial)

II. STUDENT CONDUCT AND BEHAVIOR

While on campus Students must:

- 1) Show appropriate respect to all teachers, volunteers, facility staff, and other students.
- 2) Comply with the published "Discipline Guidelines" found in the TC Information packet.
- 3) Abide by Dress Code guidelines:
 - No offensive text/graphics on clothing.
 - No exposed underwear, midriff, or cleavage.
 - Shorts, skirts, and dresses must be no shorter than 3" above the knee.
 - Leggings may be worn, but only with a skirt or dress that meets the dress code length.
 - All shirts (boys & girls) must have sleeves.
 - The Board reserves the right to determine unacceptable dress.
- 4) Remain in the building during school hours unless otherwise directed by Thursday Connection teachers/staff. High School students may be outside within designated areas. Middle School & Elementary students may only be outside with adult supervision.
- 5) Comply with all guidelines/rules of the facility we are using.
- 6) No visitors are allowed to accompany students to classes without the approval of an administrator on duty. No one will be allowed in the building without proper TC ID or signing in as a guest.

Parents are expected to impress upon their students the need for compliance with Thursday Connection behavioral rules and guidelines. In the event of violations of the culture of respect, parents will be contacted and expected to expeditiously remove their students for correction and parental counseling. If needed, the Board will take appropriate action for violations, up to and including dismissal from Thursday Connection Cooperative. _____ (parent initial) _____ (student initial)

III. STUDENT SAFETY/SUPERVISION

- a) Thursday Connection's last class ends at 4:30 pm; if a child is not picked up by 4:45 the child will be riding home with one of TC Administrators. It is the parent's responsibility to contact the administrator to receive directions to her home. _____ (parent initial)

- b) The utmost of care and supervision will be used with all students of TC, however TC cannot be responsible for the risky actions students take upon themselves that may result with any injury. TC will not be held liable for students' actions or injuries that have been in direct violation of Discipline Guidelines found in the TC Information packet.
- _____ (parent initial) _____ (student initial)

IV. HOMEWORK RESPONSIBILITIES

Enrichment classes will offer limited homework and only serve to enhance the family's home schooling experience. Course grades are not generally given for Enrichment classes, unless requested by the parents. Requested grades will be for class participation only.

Students enrolled in Academic classes will most likely have weekly assignments/projects. **These assignments should be a priority for the student because it hinders the entire class if the student doesn't keep up.** If a teacher feels that assignments are not being done, and that the student's lack of preparation is a hindrance to the class, we reserve the right to ask the child to withdraw from the class for the rest of the semester. In this case, no further monies will be due. Grades will be emailed at semester end to our email on record. _____ (parent initial) _____ (student initial)

V. COOPERATIVE "FAMILY WORK HOURS" REQUIREMENTS

Every registered family is required to fulfill a 16-hour Adult Cooperative Work Commitment each semester, 32 hours per year. Returning families may buy out these hours at the rate of \$50 per 4 hours.

Note the two choices for fulfillment and initial your choice:

Choice A) Cooperative work shifts will be worked by parent/guardian or approved adult substitute under the guidelines set by the Family Work Coordinator (FWC), and it will be the responsibility of the parent/guardian to assure date, time and duties. In the event that a cooperative shift requirement cannot be fulfilled, it is your responsibility to find an approved substitute willing to cover your shift, and it is also required that you call the FWC (Shannon Osucha) to inform her of the change. Should you not show up or make arrangements for your shift to be covered, there will be a **\$75 fine (\$50.00 shift payment charge and \$25 dollar fine)** imposed. Also, note that there is a fine for tardiness as described in the TC Information packet. _____ (parent initial if you choose plan A)

Choice B) Available for Returning Families Only. Work hours can be bought out at a rate of \$50.00 per shift. Please understand that all four shifts will add up to \$200.00 per semester. This fee will be used to pay a substitute parent and is **due at registration**. Should you want to utilize this plan at a later time during the semester, it will be granted solely by the discretion of the FWC. _____ (parent initial if you choose plan B)

VI. FINANCIAL RESPONSIBILITIES

- 1) Tuition for TC is based on a monthly payment schedule, due and payable on the FIRST Thursday of each month. Should tuition not be paid at that time, a \$5.00 **late fee per student, per class, per week** must be paid with regular tuition payments. _____ (parent initial)
- 2) During semester registration all Co-op registration/class material fees/ first months' tuition/ extra study hall/insurance are to be paid. In addition, all Plan B Cooperative Shift payments are due. _____ (parent initial)
- 3) The entire tuition for the semester (16 weeks) is owed to the teacher **unless you drop the class(es) by the end of the second week**. This is our drop deadline. Classes missed due to illness etc. will not be discounted in any manner. The only exceptions to the above statement must be approved by the Thursday Connection Board. _____ (parent initial)
- 4) Should a class be dropped after the 2 week (2nd day of classes) trial period, all tuition associated with the class is still owed to the teacher for the entire semester. Once **registration has been processed, all pre-paid monies are non-refundable**. _____ (parent initial)
- 5) Should payment of tuition fall behind **more than one month**, my child will not be allowed to attend classes. Unless arrangements have been made with Thursday Connection Administration/Board, tuition and related late fees must be brought current for student to return to class. _____ (parent initial)
- 6) Parents will be held financially responsible for any damages caused by their children to the building, grounds, or equipment. _____ (parent initial)
- 7) In the event of dismissal from Thursday Connection Cooperative for my child's actionable or egregious violation of the code of conduct (in person, digital, or otherwise electronic,) **entire semester tuition for all classes is still owed to the teachers**. _____ (parent initial)

VII. PERMISSION TO USE PHOTOGRAPH

I grant to Thursday Connection, the right to take photographs of me and my family in connection with any Thursday Connection events. I authorize Thursday Connection, its assigns and transferees to copyright, use and publish the same in print and/or electronically. . _____ (*parent initial*)

I agree that Thursday Connection may use such photographs of me with or without my name and for any lawful purpose, including, for example, such purposes as the Thursday Connection yearbook and Web content.
. _____ (*parent initial*)

I have read and understand the above document.

Required Parent Signature and Date

Date: _____

A Statement of Faith is not required; however, Thursday Connection is a Christian-based and board-governed homeschool cooperative. Christian material is covered in classes, giving the freedom for teachers & staff to discuss their faith with TC students.

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