



## **OUR MISSION**

Arise Homeschool Family Co-Op seeks to actively equip families to pursue the home education journey with passion, wisdom, and creativity.

Arise Homeschool Family Co-Op is a product of the desire to work together with other families in our local community to give our children the best possible education in a cooperative and supportive environment. We fully believe “collision often brings light” (Gregory) and the utility and joy of learning together cannot be overlooked.

Therefore, Arise Homeschool Family Co-Op combines the best elements of the classroom with a family’s choice to home educate by offering:

- Enrichment classes for children kindergarten to eighth grade,
- Student-interest clubs for upper elementary and middle school students, and
- Community events and service projects for the whole family.

## **OUR HISTORY**

Arise Homeschool Family Co-Op was founded on the principle that together we can achieve a thriving education for our children in Gloucester County. Arise Homeschool Family Co-Op started in 2019 around a kitchen counter with a handful of children and a couple of mamas armed with a desire to form a passionate homeschool community committed to educational excellence and authentic relationships. Each year, Arise Homeschool Family Co-op has grown and evolved into what we enjoy today. In 2023-2024, we served more than fifty students and their families, and we look forward to growing even more in the 2024-2025 school year.

## **ADMISSIONS & REGISTRATION**

To register with Arise Homeschool Family Co-Op visit our website here:

<https://www.homeschool-life.com/4181/signup>

## REGISTRATION FEES:

Arise Homeschool Family Co-Op has a short application process for new and returning members to register for a new school year. Prior to beginning the registration process, it is important that each family reads the *Arise Homeschool Family Co-Op Handbook* thoroughly. **Registration fees are NON-REFUNDABLE and due upon acceptance into the co-op.** Until your registration fee is paid, your family's spot is not confirmed, and you may not sign up for classes.

- Current Members Fee: \$150
- New/Returning Members Fee: \$175

***Please Note: The family registration fee is separate from student class fees.***

The registration fee is charged per family, per year (not per student). The registration fee is used to pay for Arise Homeschool Family Co-Op's administrative expenses: building costs, website, classroom supplies, and other operating expenditures. Your registration fee allows you to take classes on Thursdays, as well as participate in various events, clubs, field trips, and service projects.

Classes are charged per student, per quarter and are priced depending on the curriculum and supplies needed for the class. **See Class Enrollment Process and Fees below for more information regarding class enrollment fees.**

## ADMISSIONS PROCEDURE:

All families must be registered before they can sign students up for classes.

### New Members:

1. Go to the Arise Homeschool Family Co-Op website: <https://www.homeschool-life.com/4181/>. Review all policy documents and the classes offered.
2. Fill out the online Registration Application.
3. Wait to be contacted to schedule your family interview.
4. Complete the family interview.
5. If your family is accepted, submit the \$175 registration fee.
6. Once your admissions process is complete you will be instructed on the procedure to enroll in classes.

## Returning Members:

1. Go to the Arise Homeschool Family Co-Op website: <https://www.homeschool-life.com/4181/>. Review all policy documents and the classes offered.
2. Fill out the online Registration Application.
3. When your family is approved, submit the \$150 registration fee.
4. Once your admissions process is complete you will be instructed on the procedure to enroll in classes.

*Please note: Returning families may have their membership status assessed prior to enrolling in classes for the upcoming school year. Arise Homeschool Family Co-Op retains the right to refuse membership to individuals who have violated its guidelines.*

## OUR HOMESCHOOL CO-OP FORMAT & EXPECTATIONS:

Arise Homeschool Family Co-Op is a volunteer-run homeschool cooperative, which means everyone involved in Arise Co-Op plays an active role in making this community one of passion, curiosity, and learning.

Arise Homeschool Family Co-Op is not a drop off program. Parents and/or guardians are expected, and required, to be on campus at all times during co-op meetings and scheduled events.

Classes are taught by parents and volunteers of the co-op. Our teaching positions are not paid roles; they are strictly volunteer-based. Those not teaching are expected to be helping hands for classes, organizing clubs/events, or otherwise contributing in some way to the success of the cooperative.

**See Volunteer Roles & Expectations below for more information on how to get involved with the co-op.**

## WHEN WE MEET:

Arise Homeschool Family Co-Op meets once a week on Thursdays from 9:00 am to 2:30 pm at Grace Covenant Presbyterian Church in the Courthouse Circle for enrichment classes.

Address: 6470 Main Street, Gloucester, VA

Our co-op meeting schedule is broken up into three 8-week sessions and one 6-week session. **Co-op meetings begin August 29, 2024, and run through May 15, 2025.**

- **Quarter 1 Class Dates:** 8/29/24 - 10/17/24 (8 weeks)
- **Quarter 2 Class Dates:** 10/24/24 - 12/5/24 (6 weeks)
- **Quarter 3 Class Dates:** 1/9/25 - 3/13/25 (8 weeks)
- **Quarter 4 Class Dates:** 3/20/25 - 5/15/25 (8 weeks)

We also offer additional events, clubs, service projects, and field trip opportunities throughout the year for a total of 34 weeks of co-op per year.

### **CLASS FORMAT:**

Each Thursday, there are 3 class periods with class offerings geared toward varying age ranges. There are 2 periods during the morning session and 1 period during the afternoon session, which follows a community lunch break and recess.

Weekly Class offerings can be found on our website:

<https://www.homeschool-life.com/4181/>. Information regarding each class offering (i.e., cost, materials, expectations, etc.) will be included in the class summary for each class, as well as information regarding enrollment fees for the class.

While this is a co-op geared toward kindergarten through eighth grade, we do offer childcare for registered families with younger siblings. To access our preschool and PreK4 offerings and childcare, a family must have a registered school-aged sibling taking classes as well.

Although we believe the richest experience comes by attending a full co-op day, **you do not have to attend the entire day to participate in our co-op.** We allow customization of your co-op experience by giving you the flexibility to choose to register for a full day or half-day, as well as the option to choose between attending the morning class(es) and/or the afternoon class.

*Please note: For those families attending only part of the day, we do ask that you either begin or end your day with the lunch hour. This will be a time to build relationships for both the kids and the parents.*

### **Daily Class Schedule:**

- 9:00 - 9:10 am: Welcome & Announcements in the Sanctuary
- 9:15 - 10:25 am: Period 1 Rotation
- 10:35 - 11:45 am: Period 2 Rotation
- 11:50 am - 12:50 pm: Lunch Break & Recess
- 1:00 - 2:10 pm: Period 3 Rotation
- 2:10 - 2:30 pm: Clean-Up & Release

### **Minimum/Maximum Grade Expectation Policy:**

We're homeschoolers, so we know grade levels can be tricky. We understand each child works on his or her own unique learning curve. Nevertheless, class grade requirements are strictly followed based on the age of your child. If you need to request an exception to the stated minimum/maximum grade for a class, please do so before enrolling your student in a class. This is to avoid foreseeable difficulties and to ensure fair enrollment for all Arise Co-Op members.

### **CLASS ENROLLMENT PROCESS & FEES:**

Class enrollment opens four times a year.

- Quarter 1 enrollment begins 7/17/24 and ends 7/22/24.
- Quarter 2 enrollment begins 9/14/24 and ends 9/18/24.
- Quarter 3 enrollment begins 11/15/24 and ends 11/22/24.
- Quarter 4 enrollment begins 1/20/25 and ends 1/24/25.

Upon admittance into a class, you are expected to pay the enrollment fee, if applicable, at that time.

As stated, Arise Homeschool Family Co-Op does not employ teachers and/or instructors. These roles are strictly volunteer-based. However, each instructor determines class fees with the help of the Arise Leadership Team. Class fees cover the cost to conduct the class regarding the curriculum and supplies needed for that quarter. The monies collected do not go to the teacher, but to Arise Homeschool Family Co-Op's Class Funds to purchase the necessary materials for each class.

Class fees must be paid in full before the first day of class. Instructors have the right to turn away students with unpaid accounts. **Class fees are non-refundable.**

### **Class Enrollment & Switching Policy**

Once the Class Roster has been finalized, any class changes must be approved by Arise Leadership. Requests will be reviewed on a case-by-case basis to ensure they support the academic and organizational goals of the co-op. Students may only request a class switch for clearly defined reasons that align with the structure and intent of the classes offered. All requests must be submitted and approved before the third week of the quarter. After this deadline, no class changes will be permitted.

## **VOLUNTEER ROLES & EXPECTATIONS:**

As stated, Arise Homeschool Family Co-op is not a drop-off program, which means **all registered families are required to contribute in some way to the success and running of the co-op.**

To ensure even distribution of roles and responsibilities each week, each mom/parent will be assigned a volunteer position each term. The following are examples of potential volunteer roles that will need to be filled by our members.

- **Point Teacher** - this person will lead the teaching of a class. They will be responsible for coming up with the lesson plans before the term, determining class fees, providing a class syllabus, and teaching the class throughout the term.
- **Assistant Teacher** - this person will be assigned to a classroom, to assist the point teacher throughout the term.
- **Preschool Support** - this person will be responsible for helping point teachers in the preschool room, helping overseeing our littlest students.
- **Substitute** - this person will be responsible for covering another moms/parent responsibility, whenever someone is out for any reason.
- **Monitor** - this person will be walking the halls and common areas, and will be responsible for answering questions, running as gopher, dealing with children who misbehave, get sick or injured, or finding a parent when a child is upset, etc.
- **Classroom Clean Up** - this person will be responsible for visiting each classroom after lessons to see if any clean up is needed. This could include vacuuming, chair pick up, materials returned to the supply closet, etc. If eating lunch inside, this person will then oversee the clean up of the Fellowship Hall.
- **Fellowship Hall Setup/Breakdown** - Before all lessons start, this person will be responsible for making sure the Fellowship Hall is set up for our 2nd period class. After 2nd period, if eating lunch inside, they will then oversee the setup of tables and chairs. After eating, they will then oversee the breakdown and return of the original setup of the room.

Each term these roles will rotate and change, giving everyone an opportunity to serve everywhere.

## **ADDITIONAL COMMUNITY OPPORTUNITIES:**

Part of the vision for Arise Homeschool Family Co-Op is to provide an environment where authentic relationships will grow and flourish for both the kids and parents. We are not meant to do life alone and sadly many homeschool families can feel alone during their education journey. We are here to say this is not how it has to be. Let's come together and cultivate a space for our children to build relationships, discover new passions, wrestle with hard topics, and grow alongside their peers. But let's also rally around each other, build each other up and choose not to do this alone.

One way we will achieve this is by bringing the relationships outside of the set "school hours" into events spread throughout the year. These are not mandatory events, but they are opportunities to build lasting relationships within the community as well as enrichment opportunities to enhance the learning being done both during co-op and at home.

**FIELD TRIPS:** Our field trips are a monthly opportunity to enrich learning and invest in relationships. There may also be additional trips geared towards specific class offerings or ages as the year goes on. Field trips are an *optional* part of the group, as we want to be respectful of each family's schedules and financial needs. However, please note that we often receive discounts and special admittance for larger group sizes. Therefore, as often as you can, we hope you will make field trips a part of your family's homeschool year as well.

**MIDDLE SCHOOL MEETUPS:** These events will be a specific time for middle schoolers to get together. This is an opportunity for planned events, outings, or even simply time to hang out and build friendships as the year continues. These events will include things like bonfires, game nights, a Christmas party, and more!

**FAMILY GATHERINGS:** We believe home education is a family endeavor. Therefore, we want to involve dads, grandparents, older siblings, and anyone else involved in your homeschool journey in our family gatherings. All of our families are different and diverse, but we want to support and connect the whole family regularly throughout the year to enrich our community relationships and enjoy this journey together. These gatherings will

include our kickoff picnic in August, Thanksgiving meal in November, and the end of the year celebration in May.

**MOM'S EVENTS:** We want to be intentional not only with our children's relationships but also between us, the mothers involved in their development. Quarterly there will be an opportunity to come together with this goal in mind. These events will be filled with food, fun, and fellowship. Past events such as curriculum night will still happen but this year with a twist!

**DAD'S EVENTS:** Family is in our name, and we want to create space in all that we do to provide support for each person that makes up the individual families within our community. We have rich, passion-filled community days, clubs and meetups for our kids, fun quarterly mom's events and awesome whole family events scattered throughout the year but what about something just for the dads? Mark Dutton will be hosting quarterly events for the dads within our community this year. These will be times that are guaranteed to be fun and filled with adventure but also bring encouragement and support as we all navigate this very intentional lifestyle we have chosen for our families.

**SERVICE PROJECTS:** Every quarter we will come together to serve our community through the giving of our time and resources. By investing in our community together we are building a stronger relationship between our families and developing a caring habit in our children. These events will include activities such as making and delivering Christmas cards to nursing homes within our local community or bringing in canned food for the food pantry. If you are interested in helping coordinate or have ideas of areas of our community that we could come together to serve please reach out to Lindsay Lane.

**HANDICRAFT FAIR:** Back by popular demand we plan to hold a Handicraft Fair for the kids. This will be an event for the kids to show off some of their talents, as well as make a little cash. We will be teaming with another co-op for this event. This event will be off property.

**GINGERBREAD HOUSE PARTY:** For the last community day of 2024, we will gather together for a fun Christmas celebration. The kids will be competing to see who can make the BEST gingerbread house! There will be prizes, and there will be plenty of candy (so basically everyone wins)! The whole family is welcome so dads and grandparents can join the fun!

**FIELD DAY:** This will serve as our final community day for the co-op school year, and it will not disappoint! Families should plan to come ready for fun, adventure, and competition. It



is sure to be an event that will not disappoint. Again, dads, grandparents, and older siblings are welcome to join.

**CLUBS:** Clubs are the above and beyond opportunities we want to offer to our co-op families outside of the set co-op day hours. There will be a variety of options offered each quarter to serve the interests of the unique kids within our community. If you have an idea for a club you would like to host, contact Lindsay Lane.

### **CODE OF CONDUCT:**

Arise Homeschool Family Co-Op does not function as a school with a principal, support staff, custodial, and/or maintenance crew. We are a cooperative, which means each member must cooperate to keep our facility clean, quiet, and orderly. The following rules of conduct are required from Arise Co-Op students and their families as we strive to be an excellent organization people love to be part of.

#### **To show thoughtfulness and respect for our host church:**

1. Do not enter any portion of the church other than the designated Arise Co-Op areas.
2. Eating is only allowed at the tables in the Fellowship Hall, in classrooms with explicit instructor permission, or at the picnic area outside.
3. Any trash created in the classrooms, lobby, outdoors, or bathrooms must be thrown away properly.
4. Bathrooms must be kept clean. Toilet malfunction should be reported promptly to the monitor(s).
5. Any spills or messes must be cleaned up promptly and not left for others to handle.
6. No running or loud active playing is allowed indoors. We keep our hands and feet to ourselves at all times.
7. Do not vandalize; this includes no writing on tables, walls, mirrors, chairs, etc.
8. Do not contact the host church or staff for any reason! All communication, concerns, requests, etc. MUST go to the Arise Leadership Team. If something comes up on Arise Co-Op days let the monitor know and he/she will communicate with appropriate church staff.

#### **To show thoughtfulness and respect for our instructors:**

*Students:*

1. Arrive to class on time; if you arrive late please enter the classroom quietly and do not disrupt the class in session.

2. Wait for the instructor to dismiss the class, gather your things promptly, and go directly to your next class in an orderly manner.
3. There is to be no hanging out between classes. Again, go directly to your next class.
4. Consult your class syllabus and complete your assignments on time (and remember to bring them to class). Don't forget to bring the appropriate classroom materials and supplies each week (also found in your class syllabus).
5. Be respectful when others are speaking. Make eye contact and raise your hand rather than interrupting.
6. Listen attentively in class. Do not socialize in class with classmates while the instructor is teaching.
7. Cell phones, electronic games, airpods/earbuds, and personal music are not allowed in the classroom. If used in class without permission, these items may be confiscated and held until the end of the student's day where a parent may claim it from the monitor.

*Parents:*

1. Respect the work of instructors, administration, and representatives (including monitors) of Arise Homeschool Family Co-Op. Remember, these are volunteer roles!
2. Make enrollment payments on time and be sure that you pay the correct amount. Late fees may incur for payments not made on time.
3. Keep your phone on and respond to it while your children attend classes so that the monitors may reach you if necessary.

**To show thoughtfulness and respect for all participating families:**

1. Conduct yourself in a way that your words and actions promote unity & encouragement.
2. Avoid gossiping about one another. Handle conflict privately and with maturity.

**To show thoughtfulness and respect for Arise Leadership Team:**

1. Bring input and opinions to the Arise Leadership Team in a responsible and respectful manner.
2. Handle conflicts with maturity by avoiding gossip and taking it to the Arise Leadership Team.
3. Recognize the leadership as voluntary and afford them a good measure of grace and gratitude.
4. Respect the boundaries set forth by the instructors and Arise Leadership Team including designated breaks and communication methods.

5. When possible, find the answer for yourself. Asking the Arise Leadership Team or an instructor to look up information supplied in the *Handbook*, class syllabus, or on the website takes away from the work Arise Leadership Team and instructors can be doing to promote the effectiveness and efficiency of the whole community.

### **SAFETY POLICIES:**

Leaving your children at any time with Arise Homeschool Family Co-Op and/or on the premises of the hosting church without supervision is at the sole risk of the family. Instructors will be responsible for registered students in their classes for the time periods that their classes cover.

However, as a reminder, Arise Co-Op is NOT a drop-off program. **A parent or guardian must be on the campus at all times unless expressly permitted by the Arise Leadership Team to leave (the instructor for your child's class may not give permission to leave).**

**PARKING LOT & PLAYGROUND POLICY:** Please drive with extreme caution in the parking lots, and do not allow your children to walk in the parking lots unattended. In addition, no one is allowed to play in the parking lot at any time. Remember, you are responsible for your children. Be sure to instruct them on boundaries when walking in the parking and playing on the playground. No students are allowed to play out-of-doors unless an Arise Co-Op representative or a parent/guardian is actively supervising.

**LUNCH BREAK & RECESS POLICY:** Weather permitting, lunch and recess will take place outside on the playground. The playground and picnic tables are available for use, but we recommend bringing blankets or chairs to make the space more comfortable. Lunch is not provided. Each family will need to bring their own lunches to the weekly meetings. There are water fountains on location, but you will need to bring reusable water bottles for filling. DO NOT take water from the church's water tank in the Fellowship Hall. Please use the water fountains for water. There are no trash cans outside, so you will need to also plan for trash disposal.

**Parents and guardians are responsible for watching children during lunch and recess.**

Please communicate expectations to your children regarding playground use and behavior. Again, this is a cooperative, and we believe that together we can make this a fun, safe, and clean environment we love to be in.

In case of inclement weather, lunch will take place in the Fellowship Hall (see Fellowship Hall Policy below).

**SANCTUARY POLICY:** The Sanctuary is to be used as a gathering space before and after co-op classes only. When entering the Sanctuary, students should sit in the designated pews with a parent or guardian, and no one is allowed to leave the Sanctuary without a parent or guardian. There is NO running, yelling, or rough housing of any kind inside the building, including the Sanctuary. There is also no eating or drinking inside the Sanctuary. No classes will be held inside the Sanctuary and no one should be in the Sanctuary outside of gathering times without express permission from the Arise Leadership Team.

**FELLOWSHIP HALL POLICY:** The Fellowship Hall is a privilege for students and parents that we are fortunate to currently have. The priority of the Fellowship Hall is the class in the classroom area. The noise level **MUST** be considerate of the class in session.

Occasionally, the Fellowship Hall will be used for lunch and recess. Please note, the noise level must be considerate of the church staff working right outside the doors. There is NO running, yelling, or rough housing of any kind inside the building, including the Fellowship Hall during lunch and recess. In case of inclement weather, board games or other activities can be brought in for recess time. During lunch and recess, there is to be no wandering throughout the church. Everyone must remain in the Fellowship Hall unless expressly permitted by the Arise Leadership Team.

Again, this is a cooperative, and we believe that together we can make this a fun, safe, and clean environment we love to be in. Therefore, the clean up and maintenance of the Fellowship Hall requires everyone's help to maintain and enjoy.

**BULLYING POLICY:** Bullying, including cyberbullying, is not permitted by any student, parent, instructor, or administrator while attending Arise Homeschool Family Co-Op. This includes while on campus, at Arise events and activities, and when communicating with Arise administration, directors, instructors, families, and students.

**Examples of bullying include but are not limited to the following:**

- Verbal bullying is saying or writing mean things. Verbal bullying includes:
  - Teasing
  - Name-calling
  - Inappropriate sexual comments
  - Taunting
  - Threatening to cause harm
- Social bullying, sometimes referred to as relational bullying, involves hurting someone's reputation or relationships. Social bullying includes:
  - Leaving someone out on purpose

- Telling other children not to be friends with someone
- Spreading rumors about someone
- Embarrassing someone in public
- Physical bullying involves hurting a person's body or possessions. Physical bullying includes:
  - Hitting/kicking/pinching/tripping/pushing
  - Spitting
  - Taking or breaking someone's things
  - Making mean or rude hand gestures

## **CONSEQUENCES FOR BREAKING CODE OF CONDUCT OR SAFETY POLICIES\*:**

1. 1st offense - Email to parent(s) from Arise Leadership.
2. 2nd offense - Meeting with parent(s) and student(s) with Arise Leadership.
3. 3rd offense - Removal for the remainder of the quarter.
4. 4th offense - Expulsion

\*Consequences may not follow this progression and may vary depending on the offense.

**Parents are responsible for their own children's behavior and must ensure that they are acting in accordance with these rules.** These rules apply not only during Arise Co-Op class times, but also at those times and places that Arise Co-Op members are participating in, or supporting Arise Co-Op sponsored activities.

**Participation in Arise Co-Op and its associated activities is a privilege.** The Arise Leadership Team, if faced with conduct violations by a participant, or their family, can terminate the participant's enrollment immediately. We require excellent behavior and student and family accountability.

Therefore, if an adult corrects a student, the student is to respond respectfully and return to appropriate behavior. If a student responds disrespectfully and/or does not return to appropriate behavior the student may be removed from the class or activity and will be supervised by a monitor until the end of that class/activity.

*Please note: Dismissal from Arise Co-Op does not release a family from the obligation of tuition and fees.*

## **GENERAL POLICIES:**

**BATHROOM POLICY:** There is to be no playing or hanging out in the bathrooms. This is not a place for students to gather. Please ensure that the faucets are turned off and trash thrown away before leaving the bathroom. Do NOT flush or put anything in the toilet except toilet paper. This includes feminine products, paper towels, etc. Do NOT try to flush too much toilet paper. Please be considerate of our host's facility and its sewage system.

**GENERAL ILLNESS POLICY:** In an effort to keep everyone healthy do NOT send anyone to Arise Co-Op if there is illness in the house, or if there has been illness in the house in the previous 24 hours. This includes colds, flu, strep, covid, lice, diarrhea, etc. Students will be sent home if they are exhibiting any signs of illness or if there is illness in the home.

**DIGITAL MEDIA/PHOTO POLICY:** Any photo or media image taken by Arise-authorized members may be used for promotional purposes.

**CELL PHONE/PERSONAL TECHNOLOGY POLICY:** Students are not allowed to use their cell phones/personal technology devices during the co-op day. All devices must be turned off and placed in the student's backpack before entering co-op and must remain off and in the student's backpack during the entire co-op day, including lunch. If a student needs to call his/her parents during co-op hours, he/she may do so only with permission from a teacher. Devices that are used during the co-op day without permission will be collected and given to a leadership team member until the end of the co-op day.

Using any personal technology in a bathroom will be deemed a major violation.

**Access to Inappropriate Materials (Zero Tolerance Policy):** Any student who uses electronic devices to access inappropriate materials in the co-op building will be subject to immediate suspension or expulsion from co-op. The length of the suspension or decision to expel is solely at the discretion of the leadership team.

**Classroom Exception:** Teachers have the permission of the leadership team to create and administer technology policies for the classroom in which they are teaching only. Students are responsible for turning off their devices and putting them away upon completion of that class.

**BUYING/SELLING:** To maintain a safe, focused, and respectful learning environment, Arise Co-op prohibits any buying or selling of items during co-op or events, unless approved by Arise Leadership. This includes but is not limited to personal items, food, or

other goods. This policy helps prevent disruptions, ensures student safety, and avoids potential conflicts or distractions during co-op hours.

**TRADING CARDS:** We recognize that many kids enjoy showing and trading their hobby cards. This is allowed. However, it can only happen during lunchtime or after the co-op day has ended. Cards must stay put away at all other times. If a teacher sees cards out in the classroom or hallways between classes, they will be taken and returned to the parent at the end of the co-op day. Trading cards is a privilege that the Arise Leadership Team can revoke at any time.

### **MEDICAL TREATMENT AUTHORIZATION:**

Any Instructor or Volunteer at Arise Homeschool Family Co-Op can give minor medical care (including, but not limited to, washing and putting band-aids on, using ice packs for bumps, etc.) as needed while students are at Arise Co-Op and/or Arise Co-Op sponsored activity. This is at the instructor's or volunteer's sole discretion.

The Instructor or Volunteer at Arise Co-Op can obtain immediate care in the case of a medical emergency as determined solely by them, in the event that the parent cannot be consulted or located, or if the care is believed to be so urgent that there is no time for consultation with the parents/guardians. Parents will be solely responsible for any expenses, which may be incurred in providing treatment to their child.

If needed, parents will provide an Emergency Action Plan for Allergies and/or other Pre-existing Medical Conditions (a step-by-step plan of what someone should do in a medical emergency caused by an allergic reaction or pre-existing medical condition). This plan is for Arise Homeschool Family Co-Op's information only; it doesn't create an obligation to follow it, although every effort may be made to follow it. Parents are responsible for promptly providing a detailed emergency action plan if one is needed, as well as talking to their child(ren)'s instructors regarding allergies/medical conditions before their child begins classes. (Parents are to consult their doctor for information about how to make an Emergency Action Plan for their child.)

Arise Homeschool Family Co-Op assumes no responsibility for any treatment or actions in response to medical incidents, medical emergencies or medical conditions.

### **RELEASES OF LIABILITY:**

When a student enrolls at Arise Homeschool Family Co-op, they and all family members agree to the following releases of liability:

In consideration of being permitted to participate in Arise Homeschool Family Co-op in any way, all participants, students and all their family members and guardians [hereinafter referred to as "Family"] agree to the following:

**RELEASE:**

1. Release, covenant not to sue, waive, and discharge Arise Homeschool Family Co-op, their volunteer instructors, advisors, administrators, board members, volunteers, participants or other family members, or the hosting church, their officers, employees, board members, administrators, instructors, volunteers, participants or other families participating in Arise Homeschool Family Co-op or hosting church (hereinafter referred to as "Releasees") from all liability for any loss or damage and any claim or damage on account of injury to the person or property or resulting in death of a Family member while Family is participating in Arise Homeschool Family Co-op activities.

**ASSUMPTION OF RISK:**

2. Family agrees to indemnify Releasees from any loss, liability, damage or cost Family may incur due to the presence of Family in or on the premises of the hosting church. Family realizes transportation to and from Arise Homeschool Family Co-op or any time off campus is the Family responsibility. Family also realizes that times between classes, gaps in schedules, before and after classes, and days and hours that instructors are absent are the Family responsibility. Leaving your children at any time with Arise Homeschool Family Co-op and/or on the premises of the hosting church without supervision is at the sole risk of the Family.
3. Family assumes full responsibility for and risk of bodily injury, death or property damage while in or on the premises of Arise Co-Op's hosting church and/or while working for any purpose participating in Arise Co-Op activities.
4. Family expressly agrees that this release waiver, and indemnity agreement is intended to be as broad and inclusive as permitted by the laws of the State of Virginia and that, if any portion of the agreement is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.
5. Family, in consideration of being permitted to participate in Arise Homeschool Family Co-op, for Family, and Family's heirs, executors, administrators, and assigns, releases and forever discharges all Releasees, and their heirs, administrators, and executors of and from any and every claim, demand, action, of whatsoever kind or nature, either in law or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage participation in



Arise Homeschool Family Co-op or any activities in connection with Arise Homeschool Family Co-op or on the host church's property.

6. Family releases all hosting church and Arise Co-Op officials, administration, instructors, volunteers and all others listed as "Releasees" above from any claim whatsoever on account of first aid, treatment or service rendered to the Family during participation in Arise Homeschool Family Co-op. I understand that I will be solely responsible for and will pay any expenses which may be incurred in providing treatment to the Family.
7. Family acknowledge and fully understands that each member/participant will be engaging in activities that involve risk of serious injury, including permanent disability and death, and severe social and economic losses which might result not only from their own actions, inactions, or negligence but the action, inaction, and negligence of others, or the condition of the premises or of any equipment used.
8. Further, that there may be other risks not known to us or not reasonably foreseeable at this time. Family assumes all the foregoing risks and accepts personal responsibility for the damages following such injury, permanent disability or death.
9. Family releases, waives, discharges and covenants not to sue Arise Homeschool Family Co-op, its affiliated clubs, their respective administrators, directors, agents, other members/participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event, all of which are hereinafter referred to as "releasees," from any and all liability to each of the undersigned, his or her heirs and next of kin for any and all claims, demands, losses or damages on account of injury, including death and damage to property, caused or alleged to be caused in whole or in part by the negligence of the releasees or otherwise.

**THE FAMILY ALSO ACKNOWLEDGES:**

10. That the Mother, Father and/or Legal Guardian of Family have carefully read the above release and know and understand the contents of the release and their significance and sign this release as Family's own free act.
11. This agreement shall be binding on each member of the Family, their personal representatives, assigns, heirs, and next of kin.
12. This release contains the entire agreement between the parties to this agreement and the terms of this release are contractual and not a mere recital.

**ENROLLMENT CONTRACT:**

When parents enroll their home-schooled child(ren) in a supplemental class, or classes, activities, events, etc, for the school year at Arise Homeschool Family Co-op, they are agreeing that they:

- Understand that Arise Co-Op’s commitment is for the school year, as decisions to offer classes are based upon enrollment, and Arise Homeschool Family Co-op must plan for classroom space and organizational expenses.
- Have read, understand and will abide by the Arise Homeschool Family Co-op Handbook.
- Have read and understand the Arise Homeschool Family Co-op Tuition Policies as stated in the Arise Homeschool Family Co-op Handbook. Parents agree to pay all tuition in accordance with these policies, and acknowledge that if they withdraw their children or they are dismissed from Arise Co-op, they are still responsible for the semesters’ tuition they contracted for as explained in the policies.

**AGREEMENT:**

We have read this handbook together with our student(s) and agree to abide by the policies set forth herein.

\_\_\_\_\_  
Parent/Guardian Print Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

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Student Signature

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Date

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Student Signature

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Date