

Arise, Shine Homeschool Community

A ministry of Shalom Baptist Church

Policies and Procedures of Arise, Shine Homeschool Community:

Registration: A registration fee is required for all participating families along with completed forms, found on our website.

“Get to Know You Event”: We do like to have a get-together before classes start if possible. It usually occurs in August. Watch for details.

Illness/Significant Allergies

1. To avoid allergic reactions, we ask that **no nuts or peanuts be brought in snacks that are shared**. We also ask **that nothing with peanuts or peanut butter be brought into the building due** to a severe peanut allergy. Other known serious allergies or health issues need to be noted during the registration process.

2. Regarding illness, to avoid contagious infection spreading throughout our homeschool community, **do NOT bring children who have had a fever or a contagious condition in the last 24 hours**.

3. Teachers or directors will not assume responsibility for distributing medicines. Parents of a student needing emergency Epi-Pen injections must make staff aware of the situation and procedures to follow.

**** Respect of property/Student Safety: Shalom Baptist is letting us use their facility, here are some helpful guidelines.**

No climbing on the roof of the church building.

Please respect all property of Shalom by avoiding writing on or climbing on items not intended for that purpose. This includes tables, chairs, couches, whiteboards, markers, literature, décor, and any other items. We view our building as a gift from God, so we ask that everyone treat it that way as well.

Do not wear muddy boots/shoes in the church building. **Bare feet not allowed.**

Lunches, drinks, and snacks only in designated areas. Exceptions may be something related to a specific class and the lesson. You can bring a water bottle with you to class.

Students should not go out of the building during class hours unless they have permission. Doors will remain locked for safety purposes. **Students may not open outside doors to let others into the building for safety purposes.** An adult monitor (volunteer) will be stationed nearby to keep watch and to let parents inside the building. When the weather is nice, the east-facing door in the multi-purpose room may be opened. Students should stay in the grassy areas.

No student should be by the retaining ponds unless with an adult.

The safety of children is our highest priority! No student should be alone with an adult in a room unless visible through windows or an opened door. All teachers & helpers are required to have a background check.



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No running or yelling in halls or multi-purpose areas. (Exception would be a game-time or gym class) **Classes will be going on and it is still a place of business during the week.**

If a class is going on in the fireside room, then only quiet games are allowed on the opposite side of the room.

We ask that students not take church pens or tracts/booklets unless you are genuinely distributing them to others. Please limit tracts to 1 or 2 if that is the case. These items are intended for our church body.

No students are allowed in the nursery hallway, nursery, or kitchen unless to retrieve lunch from fridge. **Permission is needed.**

****Class time expectations:**

If not in class, you must be in the multi-purpose area. This is a quiet zone to study, read, play quiet games, or visit **quietly. Please remember, it's not time for ball games!**

Be on time for classes.

Cell phones are not allowed to be used during class time. Students will need to put them in a backpack, pocket, or purse. Phones should be muted.

Disrespect for teachers will not be tolerated. Teachers can determine if a reprimand is sufficient, or if parental involvement is needed.

Students need to come prepared with appropriate learning supplies. If assignments are given, students should follow through with them.

Parents can make other arrangements regarding assignments with teachers, if necessary, but parents should communicate with the teacher if a child is doing modified assignments. For the most part, there will not be testing, or quizzes given, unless for fun or group involvement. Exceptions can be made for high school classes for credit or if needed in the progression of certain curricula. We want this to be enjoyable for all! **Parents are ultimately responsible for a child's final grade for classes.**

No weapons allowed by students.

Gadgets that help with a student's learning process are fine if they do not distract others. Quiet toys/games can be used in study area if picked up completely and taken back home.

**** Modesty Policy**

This is a learning environment, so we want to maintain a comfortable setting for learning. Please keep in mind the following:

No strapless or minimal straps on shirts.



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Shorts, skirts or dresses should be modest. A helpful guideline would be no shorter than fingertips when hanging by your side. Girls should wear shorts under dresses if participating in exercise, sitting on floor, or other physical activities.

No cleavage or midriffs exposed.

No offensive writing or symbols allowed on clothing.

****Relationships:**

No romantic, physical displays of affection between students.

Build friendships with everyone!! Please don't let anyone feel left out!

Please be respectful of all dress standards. Each family decides what is best for them and we need to respect each other's rights to make that decision.

Volunteer Help-

1. We request that each family does at least 1 hour of volunteer work per month. That may be in the form of supervising the study hall area, monitoring lunchtime, cleaning up at day's end, setting up beforehand, nursery for teaching moms, group field trips, or helping with drama in Spring. **Any classroom volunteer worker/parent who helps in a class consistently will need to get a background check.** As a church and any of our ministries, it is required of us to do this. We will have a signup sheet available at the beginning of each month for the upcoming month.

Parental Involvement:

1. We want parents to be involved!! Our study hall/ resource center will be set up for you to come and work on paperwork, have a cup of coffee (complimentary coffee in kitchen or bring your own), visit with a friend, or even observe a class that your child is in. Please let us know when you want to observe.
2. We ask that you volunteer- see above.
3. Our community also provides the opportunity for you to drop off your children for classes when not volunteering. This may be a time to get your groceries or other errands done. The expectation is that you will not be late picking up your children. We do not provide nursery care! Nursery is only for teachers with young children who need it. Nursing moms are also welcome to use the nursery to nurse or to nap a baby.

Nursery Usage- The nursery is available for any moms who need it as a place of containment for small children or babies, nursing moms, or napping babies. Please be aware that it may be in use at a particular time for the preschool class. It is not a play area or hang-out for older students. If you do use the nursery, we ask that toys are put away and table-tops wiped down if a snack was given.



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****Conflict resolution:** Some thoughts taken from Ken Sande's book, *The Peacemaker*.

Although we, unfortunately, can't avoid conflict, we want to offer Biblical ways to diffuse conflict and handle it in a God-honoring way.

1. Some conflicts can and should be overlooked. We choose not to make a big deal about it. We can also teach our children to do the same. Pr.19:11
2. If it's too big to overlook, then reconcile. It may involve asking for forgiveness on your part. If confrontation is needed, remember **the goal should always be to gently restore the relationship.**
3. Our goal is peace-making not peace-faking. Be genuine!
4. Negotiation may be necessary if material possessions are involved.
5. If conflict can't be restored on a personal level, then you may need to involve leadership to mediate.
6. The goal is to glorify and honor God in our relationships.
7. If anyone has a problem with the leadership of our group or how we are operating the group, we will request you to come to us to discuss issues. We are open to suggestions and input and will strive for humility in our responses.
8. Gossip is sinful and should NOT be tolerated by anyone.