



BROOK HILLS CO-OP

**Parent & Student Handbook
2025-2026**

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Brook Hills Co-op 2025-2026

Administration

Becca Davis - Upper School Administrator
Courtney Childress - Lower School Administrator

Hours of Operation & Physical Address

Upper School (Grades 7-12): Tuesdays & Thursdays, 8:30 a.m. - 2:50 p.m.
Lower School (Grades K-6): Thursdays 8:45 a.m. - 2:25 p.m.
3145 Brook Highland Parkway, Birmingham, AL 35242

BHC Purpose & Mission

Brook Hills Co-op is a fee-for-service tutorial designed for students in grades K-12. We support and encourage families as they lay a foundation for lifelong learning and discipleship. BHC implements a cooperative college-preparatory educational environment with the goal of benefitting and blessing homeschooling families and honoring the Lord in the process. With freedom for families to school as the Lord leads, we partner with parents by giving guidance and providing a community for homeschool students to thrive.

Core Values

- Biblical Worldview
- Cooperative Partnership
- Structured Academics
- Intentional Community

Statement of Faith

Brook Hills Co-op stands on the solid foundation of Christ and His Word and partners with families who do the same. This partnership thrives when the school and the parents are like-minded regarding faith convictions and values. We are a Christian co-op and teach from a Biblical worldview. BHC agrees, adheres, and gladly submits to the Statement of Faith from The Church of Brook Hills (attached in the appendices). Administrators, teachers, parents, and students of BHC agree to submit to Biblical mandates of behavior, honor, and respect as outlined in the code of conduct.

History of BHC

BHC began in 2014 due to the common desires of homeschooling parents at The Church at Brook Hills. Their faithful efforts developed a program where students were shaped by Biblical truth, challenged in academics, and encouraged in friendships. BHC enjoys a strong cooperative relationship with but is not an official ministry partner of The Church at Brook Hills.

Cooperative Code of Conduct

It is our goal to be a community that lives a lifestyle of grace inseparable from obedience to God and seeks to outdo one another in showing honor (Romans 12:10). Families, teachers, and administrators at Brook Hills Co-op should strive to conduct themselves in a way that reflects a commitment to holy living: doing what the Bible requires, abstaining from what the Bible forbids, and carefully discerning the will of God in every area of life. Our goal is to obey the Scripture that says, "And whatever you do, whether in word or deed, do it all in the name of the Lord Jesus, giving thanks to God the Father through him" (Colossians 3:17). In the best interest of the entire co-op community, certain guidelines of conduct are expected, both on and off campus, so that we might live in unity and with a common goal to glorify God (Ephesians 4:20-24).

- *Put On:* Practice the virtues taught in the Scriptures, such as discipline, modesty, patience, honesty, and be active in a local church. Students should respect the authority of teachers, administrators, and staff members and treat them courteously, respectfully, and obediently as unto the Lord. This respect should extend to all co-op facilities and property, as well as to other classmates. Students, parents, teachers, and Administration will follow the dress code while attending BHC functions.
- *Put Off:* Abstain from all activities that violate Biblical teachings, such as abuse, theft, drunkenness, slanderous or profane language, all forms of dishonesty including cheating, and sexual sins (such as premarital sex, adultery, homosexual behavior, the use or possession of obscene or pornographic material, etc), and any other sinful practices defined by Scripture. Put off sinful attitudes, such as greed, jealousy, pride, lust, and prejudice against those of a different race, gender, or socio-economic status.
- *Above Reproach:* Use wisdom and Christ-like discretion in applying Biblical principles to decisions regarding all areas of life. We seek to exhort one another graciously to live lives that are above reproach. While BHC has no control over student activity off campus that is not co-op sponsored and does not supervise student conduct off campus during an activity that is not co-op sponsored, misconduct during such activity may come to the attention of BHC leadership and may require discussions or decisions about changes in partnership.

Peacemaker Pledge

All students and parents are required to read and sign the Peacemaker Pledge (attached in the appendices). The Bible charges us (Phil. 2:3-4) to seek humility in our relationships with others. Parents, students, teachers, and Administration encourage and foster healthy, uplifting relationships among students and families involved with our co-op both inside and outside the

classroom. The learning environment includes learning how to Biblically relate to others. We encourage a kind and respectful environment. No bullying or unkind speech or actions will be tolerated.

“Instead of pretending that conflict doesn’t exist or [gossiping] about others behind their backs, we will overlook minor offenses, or we will talk personally and graciously with those whose offenses seem too serious to overlook, seeking to restore them rather than condemn them. When a conflict with a Christian brother or sister cannot be resolved in private, we will ask [Administration] to help us settle the matter in a biblical manner.”

Considerations in Behaviors

BHC recognizes that not all behaviors that need correction flow from the same motivation. When correcting a student, BHC seeks to rightly discern with parents from which category each behavior stems. Factors will be considered related to intent, degree of responsibility, repeat offenses, other disciplinary issues, student leadership, and evidence of repentance and reconciliation in code of conduct infractions. While not all behaviors fit neatly into these listings, we believe generally that most misbehavior manifested will fall into one of these categories:

- Sin: When students willfully or unthinkingly go against commands expressly given in the Scriptures, that is sin. Students must put off sinful attitudes, such as abuse, theft, drunkenness, slanderous or profane language, all forms of dishonesty including cheating, and sexual sins (such as premarital sex, homosexual behavior, the use or possession of obscene or pornographic material, etc) and any other sinful practices defined by Scripture. The expectation is not sinlessness but rather that students would continue to aim at God-honoring behavior rather than intentionally aiming at sin.
- Responsibility: Part of BHC’s role is to partner with parents in helping their student(s) to become more responsible. Many areas of correction within the co-op setting fall into this category. Repeated violations of responsibility will also need to be addressed as a sin issue.
- Safety: Because parents are entrusting their students to our care, BHC takes measures to maintain a safe environment. When students act in ways that put themselves or others at risk, correction is needed.

Disciplinary Process

The aim of discipline at BHC is restoration and renewal. We desire to come alongside parents as they shepherd their students not merely for behavior modification but for heart transformation that can only come through repentance and spiritual renewal through Jesus Christ. When discipline is approached in this way, the educational process can reach its maximum potential.

Student behavior contrary to the code of conduct that occurs on campus during class hours will be handled in the following manner:

1. Behaviors in class will be addressed by the teacher of that class. Teachers will address the student directly. Each teacher's Classroom Management plan outlines specific class guidelines and the teacher's discipline plan. Parents and Administration will be contacted if necessary.
2. Behaviors occurring outside of the classroom (at lunch, in the hallways, etc.) will be addressed by Administration or a present teacher.
3. Any behaviors reported will be handled by teachers or Administration to first make generous assumptions and second to verify the truth of what has been reported. Honesty is expected from all involved.
4. If necessary, the parent(s) will be contacted, and the issue will be discussed with them. Depending on the severity and/or frequency of the issue, this may require an in-person meeting. Lower school parents will be contacted with any behavior contrary to the code of conduct that occurs on campus.
5. On-campus behavior that repeatedly ignores the code of conduct may result in the evaluation of the partnership with BHC.

Student behavior contrary to the code of conduct that occurs off campus (including social media posts) will be handled in the following manner:

1. Parents and students should follow the Peacemaker Pledge by going directly to the classmate or the parent of the student whose actions fall outside the code of conduct. Students should speak with students; parents should speak with parents. If the parent does not personally know the other parent, BHC Administration is willing to be a helpful liaison and meet with all parties involved in the situation.
2. Make generous assumptions of the student and family involved.
3. Families will do their due diligence and exercise wise discretion to secure accurate information before privately going to the family in question. Gossiping within or outside the BHC community in attempts to verify information is contrary to the Peacemaker Pledge and may result in the evaluation of the partnership with BHC.
4. If the parents do not reach a suitable resolution, please contact Administration for additional help.
5. Off-campus behavior that repeatedly ignores the code of conduct may result in the evaluation of the partnership with BHC.

Policies & Procedures

Alabama Homeschool Law Notification

Brook Hills Co-op does not function as a church school, a private school, or a state-certified group of teachers. BHC's role is to support the parent's role as the primary educator of their student. Parents who choose not to join a church school or have their home function as a "private school" must follow state guidelines for homeschooling. BHC recommends parents join a church school as they see fit in the lower school grades. Registration with a church (cover) school is a requirement for enrollment in the upper school.

Safety & Security

All illegal activities should be reported to the proper authority.

Abuse allegations involving BHC students should be reported to the Department of Children's Services of the county in which the abuse occurred, as well as communicated to BHC Administration.

- BHC contracts off-duty deputies from the Shelby County Sheriff's Department during co-op hours of operation. Substitute deputies may be hired from surrounding police departments if the regular deputies are unavailable. As a last resort, Administration and/or parent volunteers will provide additional presence on campus.
- All exterior doors will remain shut and locked during class hours, except for the front doors of the student building.
- There is a front desk attendant present in the lobby at all times.
- Parents serve throughout the carpool and lunch times to provide security to the exterior doors as students enter and exit the building.
- Please review the Emergency Protocols document included in the appendices for more information on scheduled drills and fire/severe weather/hostile event procedures.

Visitor/Front Desk Policy

All visitors to the BHC campus during co-op hours, including parents, must sign in with the front desk attendant.

- Parents who are serving during carpool or lunch hours obtain a visitor's name tag and sign the visitor's log. Parents must also sign out after they have finished their responsibilities.
- For the safety of our students and teachers, the co-op building is not open for visitors throughout the day. Understandably, parents may need to drop off lunches or belongings left at home and/or check out their student(s) early from the class day. The front desk attendant will assist parents with those tasks.
- Visitors do not have hallway or classroom access unless accompanied by a teacher or BHC staff.

- When students move to a new classroom between class hours, visitors must wait in the lobby with the desk attendant. This helps keep the building as secure as possible during class changes.

Inclement Weather

BHC follows the Shelby County School system for inclement weather cancellations and school closings.

Health

We desire a healthy environment for all our students. If your student has been ill or had a fever, please make sure he/she is fever-free and well for 24 hours before returning to the co-op. If your family is suffering from a stomach virus, flu, or other contagious illness, please be considerate of other co-op families by not spreading the germs and allowing 48 hours symptom-free before returning your student(s) to co-op.

The 2025-2026 Co-op Year

New Families - Interviews and Google Classroom Training

BHC Administration requires an interview to meet families and ensure that we are like-minded in our goals and a good fit both for the family and the co-op. New families applying to BHC and rising 7th graders from the lower school are included. We ask that families provide the referral form links (lower school and upper school) to a current BHC family or a member of your church leadership (pastor or elder) and the student's former/current teacher. These two referrals should be submitted 24 hours prior to the scheduled interview. Interviews will be scheduled by the end of the registration period. Please note that the referral forms for upper and lower schools differ and are both linked on the website.

The primary homeschooling parent(s) from each new upper and lower school family and all new upper school students are required to attend the provided Google Classroom training prior to the beginning of the school year.

Registration

BHC employs a rolling registration schedule as shown below:

- | | |
|------------------------|---|
| • March 7, 2025 | Current eligible BHC students |
| • March 12, 2025 | Siblings of current eligible BHC students |
| • March 14, 2025 | Members of The Church at Brook Hills |
| • March 21, 2025 | Open to the public |
| • April 2, 2025 | Late registration begins, and fees apply |
| • April 30, 2025 | Late registration ends |
| • June 1-July 15, 2025 | BHC school office CLOSED |

In the lower school, priority is given to students desiring enrollment in all classes offered for his/her current grade level. Students must be enrolled for both second and third periods to register for lunch and recess. If a student is registered for all classes and then drops one or more classes prior to April 1st, the student will forfeit priority placement in the remaining classes.

Kindergarten students must be 5 years of age by the first day of class in August.

All upper school classes are a la carte registration.

Fees

- A \$175/Lower School Student and \$225/Upper School Student Registration Fee is required prior to registration and is payable to BHC via Venmo @BHCoop to cover administration expenses. See the detailed registration process listed on the website.
- Registration Fees are non-refundable.
- A Security and Facility Fee of \$160 per student is due by August 1, 2025, and is payable to BHC via Venmo @BHCoop to cover security, front desk, facility, website, and supply expenses.
- Late Registration Fee: On or after April 2, 2025, an additional \$50 Late Registration Fee per student will be required to join BHC and will be payable to BHC via Venmo @BHCoop.

Deposits

- A Deposit Fee of \$50 per student/ per class is due by April 1, 2025, or at the time of registration if registering after April 1st, and is made payable via Venmo directly to the teacher. This deposit secures your student's place in class. This amount is applied toward the total tuition cost.
- Deposits are non-refundable.
- **Once the deposit has been paid, the parent assumes responsibility for the full tuition.**
- To withdraw from a class, please contact the teacher directly and include Administration in your correspondence.

Tuition

- Tuition Fees for each class are due by August 1, 2025, and are made payable via Venmo directly to the teacher.
- Tuition is handled on a per-class basis. Tuition may be divided into two equal payments with half due by August 1st, and the remaining tuition due by Monday, January 2nd for upper school and/or January 5th for lower school.

- Tuition fees and individual teacher Venmo account information are listed in the course descriptions and under the Fee Schedule icon on the website.
- All textbooks and other classroom materials necessary for the class, according to the class descriptions, are the responsibility of the parent for each student and are not included in any tuition fees.

Forms and Meetings

New and returning families must complete all forms on a yearly basis. Forms should be printed by parents and will be collected by BHC Administration at the August Parent meetings, including the following:

- Student Information Form (per student)
- Signature Page (per family): The acknowledgement and agreement to abide by all the policies and procedures as outlined in the BHC Parent and Student Handbook, Peacemaker Pledge, and Medical Release and Liability.
- Background check (lower school only)
- Parents are expected to attend any meetings required by the Administration, including the BHC Parent Meeting on Tuesday, August 12, 2025 (upper school) and Thursday, August 14, 2025 (lower school). The lower school meeting is intended for parents only, but students should attend the upper school meeting with their parents.

Placement Tests for Upper School Students

To find the most appropriate class level for success at BHC, students are required to complete placement tests if desiring to take courses in math, English, or Spanish 2. If they are a new student, rising 7th grader, or a current student who has not successfully completed these courses at BHC in the 2024-2025 school year. All placement tests will be proctored on campus by BHC Administration on specific testing dates. See the website for instructions about placement tests.

Learning Challenges

We know that all children learn differently, and respecting this as a parent is crucial to the success of your homeschool journey. It is also crucial to their success in our classes. Some students have learning challenges that prevent them from completing classwork, assignments and/or tests independently, and others may have disruptive behaviors that prevent them from participating successfully in a classroom setting. BHC is not structured to automatically provide accommodations for students with learning challenges; however, we will discuss the possibility of reasonable accommodations. If your child has learning challenges, please contact BHC Administration for discussion and determination about whether our classes

could be a successful environment for your child. Please be prepared to share any formal diagnoses or observable concerns you have.

Upper School Parent Serve

- BHC partners with families for academics and community. One parent from each family is required to serve at least 4 times a year in carpool and/or lunch (no extended family members). For parents who are unable to serve, he/she may pay another BHC parent \$20 for each opportunity (up to 2 slots).
- The sign-up form is available on the website (under Parent Serve) beginning in May. All families must sign up for service slots before August 1st.
- Cancellation of a serve slot within 24 hours of the service opportunity results in a \$25 fee payable to BHCoop via Venmo.
- Parents serving must be dressed in BHC dress code attire.

Lower School Parent Serve

- One parent from each family is required to complete a simple background check or have a current background check with TCABH, and will be expected to serve approximately 4-5 times during the school year in the lunchroom and during recess. We follow the procedures recommended to us by TCABH requiring background checks for BHC leadership, teachers, and childcare workers serving with us. Background Checks (per lower school family of students enrolled in lunch/recess unless current with TCABH) are due by the start of school.
- A nominal fee (\$25) will be required to process non-TCABH member background checks and will be made to BHC via Venmo @BHCoop.
- Parents are essential for helping to provide a safe environment during lunch and recess. If you are unable to serve, you may trade the week with another parent, or elect to pay \$25/week for another parent to serve for you. If a parent fails to report for her/his assigned day, a \$25 fee will be required to be paid to BHC before her/his student(s) returns to class the following week.
- Parents must make alternate plans for children not enrolled at BHC during serve times.
- Parents serving must be dressed in BHC dress code attire.

Unpaid Balances/Incomplete Accounts

Students will not be able to attend class until all unpaid balances have been paid. Students will not be able to register for future classes if balances remain unpaid.

All forms, fees, and BHC Serve sign-ups must be completed before a student may attend class on August 19th/August 21st or January 6th/January 8th.

Due at August mandatory parent meetings:

- Upper School: signature page, student information sheet
- Lower School: signature page, student information sheet, background check, Parent Serve sign-ups
 - Background check information must be completed by the first day of classes. Failure to complete this file in a timely manner may result in your student not being able to attend class until the background check is approved.

Schedules

Upper School Daily Schedule

- BHC 7th-12 grades meet Tuesdays and Thursdays from 8:30 a.m - 2:50 p.m.

1st Period	8:30-9:50 a.m.
2nd Period	10:00-11:20 a.m.
Lunch	11:20-11:55 a.m.
3rd Period	12:00-1:20 p.m.
4th Period	1:30-2:50 p.m.

Lower School Daily Schedule

- BHC 1st-6th grades meet Thursdays from 8:55 a.m.-2:25 p.m.
- BHC Kindergarten meets Thursdays from 8:55 a.m.-11:55 a.m.

1st Period	8:55-10:25 a.m.
2nd Period	10:30-11:55 a.m.
Kindergarten Carpool	11:55-12:05 p.m.
Lunch/Recess	11:55-12:55 p.m.
3rd Period	1:00-2:25 p.m.

Annual Schedule

August 12, 2025	Mandatory Upper School Parent and Student Meeting
August 14, 2025	Mandatory Lower School Parent Meeting
August 19, 2025	1st Day of Fall Semester - Upper
August 21, 2025	1st Day of Fall Semester - Lower
November 25-27, 2025	Thanksgiving Break
December 11, 2025	Last Day of Fall Semester - Lower & Upper
January 6, 2026	1st Day of Spring Semester - Upper
January 8, 2026	1st Day of Spring Semester - Lower
March 23-27, 2026	Spring Break
April 30, 2026	Last Day of Spring Semester - Lower
May 7, 2026	Last Day of Spring Semester - Upper

Attendance

Attendance is an important aspect of academic success. If a student misses 3 or more classes in a semester, his/her parents may be required to meet with BHC Administration for the student to receive permission to continue the class.

Parents must notify the teacher beforehand if a student has to leave early from class for any reason.

Upper School Distinctives

Absences

If your student is out sick or will be out of town for any reason, it is the responsibility of the student to communicate this to the teacher -- ahead of time if you are traveling or on the day of absence if there is an illness. Students should always copy their parent(s) in email correspondence with the teacher. Please remember to include study hall teachers, as they are also counting attendance.

Upper school students are responsible for checking Google Classroom and making sure all assignments are turned in on time as well as communicating with the teacher (an email from the student to the teacher with the parent copied is appropriate for all communication). The teacher is not required to make accommodations for students in these circumstances, but most are happy to assist as long as students are communicating with them.

Carpool

- Carpool routes are provided on the attached maps (in the appendices).
- Upper School carpool begins at 8:15 a.m. and concludes by 8:30 a.m. All students registered for 1st period are expected to be in their classrooms before 8:30 a.m. Every student - being dropped off or driving on their own - must wait until Mrs. Becca comes out to start carpool at 8:15 a.m. before the student exits his/her vehicle.
- If your student begins his/her day at a later period, please follow the above instructions and drop-off no earlier than 10 minutes before class time.
- Carpool starts at the end of class time following each period.
- Please be respectful of teachers and Administration and arrive promptly at the end of your student's class time to pick him/her up. Continual late pick-up will require a \$10 Late Fee from the parent for each late pick-up.

Student Drivers

- All student drivers must attend the mandatory drivers meeting held within the first week of fall classes.
- Student drivers must make sure their driver's license number, car make/model/color, and tag number are completed on the Student Information Form.
- Student drivers should park in the designated area marked on the carpool instructions map. Please do not arrive before 8:00 a.m. or exit your vehicle before 8:15 a.m.
- Student drivers are allowed to leave campus for lunch but not allowed to take other students with them unless they are siblings or have been given permission from a parent. BHC Administration must be notified by the parent beforehand (text, email or phone call).
- Student drivers leaving campus for lunch must exit the parking lot by 11:30 a.m. Eating lunch in their car or hanging out in the parking lot is not allowed for security reasons.
- Student drivers must exit the parking lot within 10 minutes of their class being over. Administration cannot leave the campus until all students have left the parking lot.

Grades/Technology/Google Classroom

All students are required to maintain a C average (70 or higher) per semester. Anything below this will be reviewed by BHC Teachers and Administration, and a mandatory meeting with a parent and/or student will be required to determine the student's continued enrollment in that class. If a student cannot continue in a class, the parent is still responsible for the full tuition for that class.

Continuation in the class with a grade average below 70 will ultimately be at the discretion of the teacher in collaboration with Administration. If a student is unable to complete coursework by the end of the semester (due to extenuating circumstances), the teacher may offer extended deadlines for completion of work and exams.

Students are not permitted to use electronics of any kind in the classroom (unless specifically required by the teacher). Students should silence their phones and put them in the phone bags assigned to each classroom. Students may retrieve their phones at the end of each class period. In study halls, students may use a computer only if he/she is working on academics. Phones will not be allowed during study hall. Students may use headphones for academic purposes with the permission of the study hall teacher.

All assignments are posted on Google Classroom. New students are provided with a BHC Google account before the school year begins. Students are

expected to check GC daily and keep up with all assignments through this platform. Parents are expected to regularly monitor their student's account as well. There will be Google Classroom training during May and July for new students and parents. Returning students/parents are welcome to attend this training if it would be helpful.

Tardies

Teachers will close their classroom doors at the top of each class hour (8:30 am, 10 am, 12 pm, and 1:30 pm). Students, if you arrive at a closed classroom door, you will need to:

- Go to the front desk attendant or the admin room and get a PASS to CLASS card to present to your teacher in order to attend that class.
- Be prepared to quickly record your name, date, and time in order to receive the PASS.
- Be quick to get your PASS and get to class. You are already late and don't need to miss any more instruction! Your teacher will quickly take your PASS while continuing to teach. You are responsible for getting missed work from a classmate; your teacher is not required to go back and catch you up on what you missed.
- Parents will be contacted on the 3rd tardy for a student each semester. A meeting with the student, parents, and Administration may be scheduled if tardiness continues.

Dress Code

We desire a dress code that is not too formal but also not too casual. All students, teachers, and staff should dress in a way that does not distract from the learning environment. Students should dress in a manner that is modest, respectful, and does not seek to draw attention to themselves. The outlined dress code allows us all to pull in the same direction the 1-2 days a week students are at co-op. Students who do not comply with the dress code will receive a reminder from Administration for the first offense. A second dress code violation will result in parents being called to bring a change of clothing to the student. A third offense will result in the student being unable to attend class until the dress code situation is resolved.

- Accessories:
 - No hats - this includes ball caps and beanies. Hoodies or sweatshirts also need to not cover the head.
 - No sunglasses in class unless medically necessary.
 - No holiday costumes or accessories.
 - Shoes must be appropriate for outdoor wear. No slippers.
- Top clothing:
 - Collared shirts are welcomed but not required. T-shirts and sweatshirts need to look clean and neat. Cut-off shirts are not

permitted. Dry fit shirts are permissible, provided they meet other dress code guidelines.

- No see-through uniforms or sleeveless jerseys.
- No visible undergarments, tight clothing, visible cleavage, or short shirts showing bare midriff.
- Camis are a layering piece and do not substitute for a shirt.
- Shirts must cover the shoulders (no sleeveless unless used as a layering piece) and be long enough to cover the stomach and back at all times.
- Clothing with advertisements must be respectful and courteous to everyone in the co-op. Please refrain from wearing clothing advertising political slogans or candidates.
- Bottom clothing:
 - Material should be denim or school uniform material (e.g. khakis, chinos, twill, linen). Jeans (colored or traditional) and typical chino pants (colored or traditional) are preferred. A cotton blend pant that is less easily wrinkled is also fine, but it still needs to look like a traditional pant.
 - Clothing that is 100% Nylon (AFTCO or like brand) or a fabric blend that resembles sports joggers/athleisure wear (Lululemon or like brand) is not permitted.
 - Clothing should be free of rips and holes of any kind; no skin should be showing through the material at all. Fraying at the bottom of the pants is fine.
 - Shorts, skirts, and dresses must be closer to the knee and very clearly past the thigh.
 - * The length of shorts and permitted fabric of pants/shorts has been a continued struggle, particularly for the guys. Please make sure that your choices are within the dress code.

Lunch

- Only students enrolled in either 2nd or 3rd period classes may eat lunch on the Brook Hills campus.
- Students will NOT have access to the microwave, ice dispenser, or kitchen. Please prepare lunches accordingly.
- Students must remain in the designated lunch area, if eating on campus.
- Electronics, including smartwatches, are not to be used during the lunch period. We encourage students to spend their time conversing face-to-face.
- Lunch will be supervised by BHC Administration and/or BHC parents.

Lower School Distinctives

Absences

If your student is out sick or will be out of town for any reason, it is the parent's responsibility to communicate this to the teacher -- ahead of time if you are traveling or on the day of if there is an illness. Parents should check Google Classroom and turn in all assignments on time unless other arrangements have been made with the teacher. The teacher is not required to make accommodations for students in these circumstances, but most are happy to assist as long as parents communicate with them.

Carpool

- Carpool routes are provided on the attached maps (in the appendices).
- Lower School parents should not begin lining up for carpool until after the conclusion of upper school carpool at 8:30 a.m.
- Lower School carpool begins at 8:45 a.m. and concludes by 8:55 a.m. Any student that arrives after 8:55 a.m. will need to be walked into the building by a parent to sign in with the desk attendant. Three or more tardies will count as an absence.
- BHC Leadership and/or student helpers will unload your student(s). Seat belts must be unbuckled by parent/student(s).
- It is not permissible to park and allow your student(s) to walk across the parking lot unattended.
- Kindergarten Pick Up is at 11:55 a.m (see Kindergarten carpool map).
- Parents are required to use the identification tag provided by BHC.
- If there are any changes to your normal carpool plans, please notify Administration in advance.
- Please be respectful of teachers and Administration and arrive promptly at the end of your student's class time for carpool. Continual late pick-up will require a \$10 Late Fee for each late pick-up.

Grades/Google Classroom

- The primary homeschooling parent in each lower school family will be issued a BHC parent Google account. This account will be used to access the student's Google Classroom(s), as well as the primary email for all co-op communication.
- All assignments will be posted on Google Classroom and parents will be expected to keep up with weekly assignments.
- Families should have access to a computer and printer.
- Grades will be provided for students 3rd grade and above. All students are required to maintain a C average per semester. Anything below this will be reviewed by the BHC teacher and Administration to determine the student's continued enrollment in that class. Mid-Semester Reviews are provided for all students to communicate with parents how their student is doing academically and socially at co-op. If it is determined

that a student cannot continue in a class, the parent is still responsible for the full tuition for that class.

- Students are not permitted to use electronics of any kind in the classroom (unless specifically required by the teacher). There is no exception to this in the Lower School.
- Parents are encouraged to allow their child opportunities to practice uploading and turning in assignments as they advance in 3rd-6th grades.

Dress Code

All students, teachers, and staff should dress in a way that does not distract from the learning environment. Students should dress in a manner that is modest, respectful, and does not seek to draw attention to themselves. Students who do not comply with the dress code will receive a reminder from Administration. A second dress code violation will result in parents being called to bring a change of clothing to the student. A third offense will result in the student being unable to attend class until the dress code situation is resolved.

- No athletic wear or sports uniforms (athletic shirts, shorts, or pants, sweats, t-shirts, yoga pants, etc.)
- Fingertip length shorts, skirts, and dresses
- Bike shorts or leggings are not to be worn as an outer layer, but with fingertip length tops or under dresses
- No visible undergarments or tight clothing
- No strapless, thin straps, low-cut tops, or short shirts showing midriff
- No Halloween or holiday costumes
- No hats or hoodies

Lunch

- Only students enrolled in both 2nd and 3rd period classes, and enrolled in Lunch/Recess may eat lunch on the campus of The Church at Brook Hills (TCABH).
- Students will not have access to the microwave or kitchen. Please prepare lunches accordingly. Do not send soup or messy liquid items.
- Please only send water for your children to drink.
- Lunch/Recess will be supervised by BHC Administration and parents through BHC Lower School Parent Serve.
- Students are expected to sit to eat, use manners, engage in appropriate conversation with peers, and clean up after themselves.

The guidelines in this handbook are intended to strengthen and unite our community to the glory of God. We ask for your prayerful consideration of this handbook and whether this partnership is what God desires for your family for the 2025-2026 school year. We are praying for you as well!



Brook Hills Co-op Family Signature Page 2025-2026 School Year

We, the _____ family, have read and fully understand the policies of Brook Hills Co-op and agree to abide by them.

We affirm: (Please initial each item.)

- _____ and have read The Church at Brook Hills Statement of Faith.
- _____ and understand the Brook Hills Co-op Code of Conduct.
- _____ and understand the BHC Peacemaker Pledge.
- _____ and understand that we, the parents, are primarily responsible for our child's education and that Brook Hills Co-op is a complimentary service to our homeschooling program. We understand the Alabama Homeschool Law Notification is provided in the Handbook.
- _____ and understand that registration fees are non-refundable and are due when requested, or else our family will be withdrawn.
- _____ and understand that in paying our class deposits by April 1, we are agreeing to pay for tuition in full.
- _____ and understand that tuition is due August 1, either in full or ½ payment on August 1 and the other ½ payment on January 2, 2026 for upper school or January 5, 2026 for lower school.
Our child will not be able to attend classes until tuition is paid.
- _____ have read and understand the financial and BHC Parent Serve commitments as parents
- _____ have read and discussed the expectations for Google Classroom
- _____ and understand the Cell Phone/Device Use Policy.
- _____ and understand the Dress Code.

_____	_____
Parent's Name	Parent Signature and Date
_____	_____
Student's Name	Student Signature and Date
_____	_____
Student's Name	Student Signature and Date
_____	_____
Student's Name	Student Signature and Date
_____	_____
Student's Name	Student Signature and Date

STATEMENT OF FAITH THE CHURCH AT BROOK HILLS

I. The Scriptures

The Holy Bible was written by men divinely inspired and is God's revelation of Himself to man. It is a perfect treasure of divine instruction. It has God for its author, salvation for its end, and truth, without any mixture of error, for its matter. Therefore, all Scripture is totally true and trustworthy. It reveals the principles by which God judges us, and therefore is, and will remain to the end of the world, the true center of Christian union, and the supreme standard by which all human conduct, creeds, and religious opinions should be tried. All Scripture is a testimony to Christ, who is Himself the focus of divine revelation.

Exodus 24:4; Deuteronomy 4:1-2; 17:19; Joshua 8:34; Psalms 19:7-10; 119:11,89,105,140; Isaiah 34:16; 40:8; Jeremiah 15:16; 36:1-32; Matthew 5:17-18; 22:29; Luke 21:33; 24:44-46; John 5:39; 16:13-15; 17:17; Acts 2:16ff; 17:11; Romans 15:4; 16:25-26; 2 Timothy 3:15-17; Hebrews 1:1-2; 4:12; 1 Peter 1:25; 2 Peter 1:19-21.

II. God

There is one and only one living and true God. He is an intelligent, spiritual, and personal Being, the Creator, Redeemer, Preserver, and Ruler of the universe. God is infinite in holiness and all other perfections. God is all powerful and all knowing; and His perfect knowledge extends to all things, past, present, and future, including the future decisions of His free creatures. To Him we owe the highest love, reverence, and obedience. The eternal triune God reveals Himself to us as Father, Son, and Holy Spirit, with distinct personal attributes, but without division of nature, essence, or being.

A. God the Father

God as Father reigns with providential care over His universe, His creatures, and the flow of the stream of human history according to the purposes of His grace. He is all powerful, all knowing, all loving, and all wise. God is Father in truth to those who become children of God through faith in Jesus Christ. He is fatherly in His attitude toward all men.

Genesis 1:1; 2:7; Exodus 3:14; 6:2-3; 15:11ff; 20:1ff; Leviticus 22:2; Deuteronomy 6:4; 32:6; 1 Chronicles 29:10; Psalm 19:1-3; Isaiah 43:3,15; 64:8; Jeremiah 10:10; 17:13; Matthew 6:9ff; 7:11; 23:9; 28:19; Mark 1:9-11; John 4:24; 5:26; 14:6-13; 17:1-8; Acts 1:7; Romans 8:14-15; 1 Corinthians 8:6; Galatians 4:6; Ephesians 4:6; Colossians 1:15; 1 Timothy 1:17; Hebrews 11:6; 12:9; 1 Peter 1:17; 1 John 5:7.

B. God the Son

Christ is the eternal Son of God. In His incarnation as Jesus Christ He was conceived of the Holy Spirit and born of the virgin Mary. Jesus perfectly revealed and did the will of God, taking upon Himself human nature with its demands and necessities and identifying Himself completely with mankind yet without sin. He honored the divine law by His personal obedience, and in His substitutionary death on the cross He made provision for the redemption of men from sin. He was raised from the dead with a glorified body and appeared to His disciples as the person who

was with them before His crucifixion. He ascended into heaven and is now exalted at the right hand of God where He is the One Mediator, fully God, fully man, in whose Person is effected the reconciliation between God and man. He will return in power and glory to judge the world and to consummate His redemptive mission. He now dwells in all believers as the living and ever present Lord.

Genesis 18:1ff; Psalms 2:7ff; 110:1ff; Isaiah 7:14; 53; Matthew 1:18-23; 3:17; 8:29; 11:27; 14:33; 16:16,27; 17:5; 27; 28:1-6,19; Mark 1:1; 3:11; Luke 1:35; 4:41; 22:70; 24:46; John 1:1-18,29; 10:30,38; 11:25-27; 12:44-50; 14:7-11; 16:15-16,28; 17:1-5, 21-22; 20:1-20,28; Acts 1:9; 2:22-24; 7:55-56; 9:4-5,20; Romans 1:3-4; 3:23-26; 5:6-21; 8:1-3,34; 10:4; 1 Corinthians 1:30; 2:2; 8:6; 15:1-8,24-28; 2 Corinthians 5:19-21; 8:9; Galatians 4:4-5; Ephesians 1:20; 3:11; 4:7-10; Philippians 2:5-11; Colossians 1:13-22; 2:9; 1 Thessalonians 4:14-18; 1 Timothy 2:5-6; 3:16; Titus 2:13-14; Hebrews 1:1-3; 4:14-15; 7:14-28; 9:12-15,24-28; 12:2; 13:8; 1 Peter 2:21-25; 3:22; 1 John 1:7-9; 3:2; 4:14-15; 5:9; 2 John 7-9; Revelation 1:13-16; 5:9-14; 12:10-11; 13:8; 19:16.

C. God the Holy Spirit

The Holy Spirit is the Spirit of God, fully divine. He inspired holy men of old to write the Scriptures. Through illumination He enables men to understand truth. He exalts Christ. He convicts men of sin, of righteousness, and of judgment. He calls men to the Saviour, and effects regeneration. At the moment of regeneration He baptizes every believer into the Body of Christ. He cultivates Christian character, comforts believers, and bestows the spiritual gifts by which they serve God through His church. He seals the believer unto the day of final redemption. His presence in the Christian is the guarantee that God will bring the believer into the fullness of the stature of Christ. He enlightens and empowers the believer and the church in worship, evangelism, and service.

Genesis 1:2; Judges 14:6; Job 26:13; Psalms 51:11; 139:7ff; Isaiah 61:1-3; Joel 2:28-32; Matthew 1:18; 3:16; 4:1; 12:28-32; 28:19; Mark 1:10,12; Luke 1:35; 4:1,18-19; 11:13; 12:12; 24:49; John 4:24; 14:16-17,26; 15:26; 16:7-14; Acts 1:8; 2:1-4,38; 4:31; 5:3; 6:3; 7:55; 8:17,39; 10:44; 13:2; 15:28; 16:6; 19:1-6; Romans 8:9-11,14-16,26-27; 1 Corinthians 2:10-14; 3:16; 12:3-11,13; Galatians 4:6; Ephesians 1:13-14; 4:30; 5:18; 1 Thessalonians 5:19; 1 Timothy 3:16; 4:1; 2 Timothy 1:14; 3:16; Hebrews 9:8,14; 2 Peter 1:21; 1 John 4:13; 5:6-7; Revelation 1:10; 22:17.

III. Man

Man is the special creation of God, made in His own image. He created them male and female as the crowning work of His creation. The gift of gender is thus part of the goodness of God's creation. In the beginning man was innocent of sin and was endowed by his Creator with freedom of choice. By his free choice man sinned against God and brought sin into the human race. Through the temptation of Satan man transgressed the command of God, and fell from his original innocence whereby his posterity inherit a nature and an environment inclined toward sin. Therefore, as soon as they are capable of moral action, they become transgressors and are under condemnation. Only the grace of God can bring man into His holy fellowship and enable man to fulfill the creative purpose of God. The sacredness of human personality is evident in that God created man in His own image, and in that Christ died for man; therefore, every person of every race possesses full dignity and is worthy of respect and Christian love.

Genesis 1:26-30; 2:5,7,18-22; 3; 9:6; Psalms 1; 8:3-6; 32:1-5; 51:5; Isaiah 6:5; Jeremiah 17:5; Matthew 16:26; Acts 17:26-31; Romans 1:19-32; 3:10-18,23; 5:6,12,19; 6:6; 7:14-25; 8:14-18,29; 1 Corinthians 1:21-31; 15:19,21-22; Ephesians 2:1-22; Colossians 1:21-22; 3:9-11.

IV. Salvation

Salvation involves the redemption of the whole man, and is offered freely to all who confess Jesus Christ as Lord and Saviour, who by His own blood obtained eternal redemption for the believer. In its broadest sense salvation includes regeneration, justification, sanctification, and glorification. There is no salvation apart from personal faith in Jesus Christ as Lord.

A. Regeneration, or the new birth, is a work of God's grace whereby believers become new creatures in Christ Jesus. It is a change of heart wrought by the Holy Spirit through conviction of sin, to which the sinner responds in repentance toward God and faith in the Lord Jesus Christ. Repentance and faith are inseparable experiences of grace.

Repentance is a genuine turning from sin toward God. Faith is the confession of Jesus Christ and commitment of the entire personality to Him as Lord and Savior.

B. Justification is God's gracious and full acquittal upon principles of His righteousness of all sinners who repent and believe in Christ. Justification brings the believer unto a relationship of peace and favor with God.

C. Sanctification is the experience, beginning in regeneration, by which the believer is set apart to God's purposes, and is enabled to progress toward moral and spiritual maturity through the presence and power of the Holy Spirit dwelling in him. Growth in grace should continue throughout the regenerate person's life.

D. Glorification is the culmination of salvation and is the final blessed and abiding state of the redeemed.

Genesis 3:15; Exodus 3:14-17; 6:2-8; Matthew 1:21; 4:17; 16:21-26; 27:22-28:6; Luke 1:68-69; 2:28-32; John 1:11-14,29; 3:3-21,36; 5:24; 10:9,28-29; 15:1-16; 17:17; Acts 2:21; 4:12; 15:11; 16:30-31; 17:30-31; 20:32; Romans 1:16-18; 2:4; 3:23-25; 4:3ff; 5:8-10; 6:1-23; 8:1-18,29-39; 10:9-10,13; 13:11-14; 1 Corinthians 1:18,30; 6:19-20; 15:10; 2 Corinthians 5:17-20; Galatians 2:20; 3:13; 5:22-25; 6:15; Ephesians 1:7; 2:8-22; 4:11-16; Philippians 2:12-13; Colossians 1:9-22; 3:1ff; 1 Thessalonians 5:23-24; 2 Timothy 1:12; Titus 2:11-14; Hebrews 2:1-3; 5:8-9; 9:24-28; 11:1-12:8,14; James 2:14-26; 1 Peter 1:2-23; 1 John 1:6-2:11; Revelation 3:20; 21:1-22:5.

V. God's Purpose of Grace

Election is the gracious purpose of God, according to which He regenerates, justifies, sanctifies, and glorifies sinners. It is consistent with the free agency of man, and comprehends all the means in connection with the end. It is the glorious display of God's sovereign goodness, and is infinitely wise, holy, and unchangeable. It excludes boasting and promotes humility.

All true believers endure to the end. Those whom God has accepted in Christ, and sanctified by His Spirit, will never fall away from the state of grace, but shall persevere to the end. Believers

may fall into sin through neglect and temptation, whereby they grieve the Spirit, impair their graces and comforts, and bring reproach on the cause of Christ and temporal judgments on themselves; yet they shall be kept by the power of God through faith unto salvation.

Genesis 12:1-3; Exodus 19:5-8; 1 Samuel 8:4-7,19-22; Isaiah 5:1-7; Jeremiah 31:31ff; Matthew 16:18-19; 21:28-45; 24:22,31; 25:34; Luke 1:68-79; 2:29-32; 19:41-44; 24:44-48; John 1:12-14; 3:16; 5:24; 6:44-45,65; 10:27-29; 15:16; 17:6,12,17-18; Acts 20:32; Romans 5:9-10; 8:28-39; 10:12-15; 11:5-7,26-36; 1 Corinthians 1:1-2; 15:24-28; Ephesians 1:4-23; 2:1-10; 3:1-11; Colossians 1:12-14; 2 Thessalonians 2:13-14; 2 Timothy 1:12; 2:10,19; Hebrews 11:39-12:2; James 1:12; 1 Peter 1:2-5,13; 2:4-10; 1 John 1:7-9; 2:19; 3:2.

VI. The Church

A New Testament church of the Lord Jesus Christ is an autonomous local body of baptized believers, associated by covenant in the faith and fellowship of the gospel; observing the two ordinances of Christ, governed by His laws, exercising the gifts, rights, and privileges invested in them by His Word, and seeking to extend the gospel to the ends of the earth. Each church operates under the Lordship of Christ. In such a church each member is responsible and accountable to Christ as Lord. Its scriptural officers are elders and deacons. While both men and women are gifted for service in the church, the office of elder or pastor is limited to men as qualified by Scripture.

The New Testament speaks also of the church as the Body of Christ which includes all of the redeemed of all the ages, believers from every tribe, and tongue, and people, and nation.

Matthew 16:15-19; 18:15-20; Acts 2:41-42,47; 5:11-14; 6:3-6; 13:1-3; 14:23,27; 15:1-30; 16:5; 20:28; Romans 1:7; 1 Corinthians 1:2; 3:16; 5:4-5; 7:17; 9:13-14; 12; Ephesians 1:22-23; 2:19-22; 3:8-11,21; 5:22-32; Philippians 1:1; Colossians 1:18; 1 Timothy 2:9-14; 3:1-15; 4:14; Hebrews 11:39-40; 1 Peter 5:1-4; Revelation 2-3; 21:2-3.

VII. Baptism and the Lord's Supper

Christian baptism is the immersion of a believer in water in the name of the Father, the Son, and the Holy Spirit. It is an act of obedience symbolizing the believer's faith in a crucified, buried, and risen Savior, the believer's death to sin, the burial of the old life, and the resurrection to walk in newness of life in Christ Jesus. It is a testimony to his faith in the final resurrection of the dead. Being a church ordinance, it is prerequisite to the covenant of church membership.

The Lord's Supper is a symbolic act of obedience whereby followers of Christ through partaking of the bread and the fruit of the vine, memorialize the death of the Redeemer and anticipate His second coming.

Matthew 3:13-17; 26:26-30; 28:19-20; Mark 1:9-11; 14:22-26; Luke 3:21-22; 22:19-20; John 3:23; Acts 2:41-42; 8:35-39; 16:30-33; 20:7; Romans 6:3-5; 1 Corinthians 10:16,21; 11:23-29; Colossians 2:12.

IX. The Kingdom

The Kingdom of God includes both His general sovereignty over the universe and His particular kingship over men who willfully acknowledge Him as King. Particularly the Kingdom is the realm

of salvation into which men enter by trustful, childlike commitment to Jesus Christ. Christians ought to pray and to labor that the Kingdom may come and God's will be done on earth. The full consummation of the Kingdom awaits the return of Jesus Christ and the end of this age.

Genesis 1:1; Isaiah 9:6-7; Jeremiah 23:5-6; Matthew 3:2; 4:8-10,23; 12:25-28; 13:1-52; 25:31-46; 26:29; Mark 1:14-15; 9:1; Luke 4:43; 8:1; 9:2; 12:31-32; 17:20-21; 23:42; John 3:3; 18:36; Acts 1:6-7; 17:22-31; Romans 5:17; 8:19; 1 Corinthians 15:24-28; Colossians 1:13; Hebrews 11:10,16; 12:28; 1 Peter 2:4-10; 4:13; Revelation 1:6,9; 5:10; 11:15; 21-22.

X. Last Things

God, in His own time and in His own way, will bring the world to its appropriate end. According to His promise, Jesus Christ will return personally and visibly in glory to the earth; the dead will be raised; and Christ will judge all men in righteousness. The unrighteous will be consigned to Hell, the place of everlasting punishment. The righteous in their resurrected and glorified bodies will receive their reward and will dwell forever in Heaven with the Lord.

Isaiah 2:4; 11:9; Matthew 16:27; 18:8-9; 19:28; 24:27,30,36,44; 25:31-46; 26:64; Mark 8:38; 9:43-48; Luke 12:40,48; 16:19-26; 17:22-37; 21:27-28; John 14:1-3; Acts 1:11; 17:31; Romans 14:10; 1 Corinthians 4:5; 15:24-28,35-58; 2 Corinthians 5:10; Philippians 3:20-21; Colossians 1:5; 3:4; 1 Thessalonians 4:14-18; 5:1ff; 2 Thessalonians 1:7ff; 2; 1 Timothy 6:14; 2 Timothy 4:1,8; Titus 2:13; Hebrews 9:27-28; James 5:8; 2 Peter 3:7ff; 1 John 2:28; 3:2; Jude 14; Revelation 1:18; 3:11; 20:1-22:13.

XI. Evangelism and Missions

It is the duty and privilege of every follower of Christ and of every church of the Lord Jesus Christ to endeavor to make disciples of all nations. The new birth of man's spirit by God's Holy Spirit means the birth of love for others. Missionary effort on the part of all rests thus upon a spiritual necessity of the regenerate life, and is expressly and repeatedly commanded in the teachings of Christ. The Lord Jesus Christ has commanded the preaching of the gospel to all nations. It is the duty of every child of God to seek constantly to win the lost to Christ by verbal witness undergirded by a Christian lifestyle, and by other methods in harmony with the gospel of Christ.

Genesis 12:1-3; Exodus 19:5-6; Isaiah 6:1-8; Matthew 9:37-38; 10:5-15; 13:18-30, 37-43; 16:19; 22:9-10; 24:14; 28:18-20; Luke 10:1-18; 24:46-53; John 14:11-12; 15:7-8,16; 17:15; 20:21; Acts 1:8; 2; 8:26-40; 10:42-48; 13:2-3; Romans 10:13-15; Ephesians 3:1-11; 1 Thessalonians 1:8; 2 Timothy 4:5; Hebrews 2:1-3; 11:39-12:2; 1 Peter 2:4-10; Revelation 22:17.

XIII. Stewardship

God is the source of all blessings, temporal and spiritual; all that we have and are we owe to Him. Christians have a spiritual debtorship to the whole world, a holy trusteeship in the gospel, and a binding stewardship in their possessions. They are therefore under obligation to serve Him with their time, talents, and material possessions; and should recognize all these as entrusted to them to use for the glory of God and for helping others. According to the Scriptures, Christians should contribute of their means cheerfully, regularly, systematically, proportionately, and liberally for the advancement of the Redeemer's cause on earth.

Genesis 14:20; Leviticus 27:30-32; Deuteronomy 8:18; Malachi 3:8-12; Matthew 6:1-4,19-21; 19:21; 23:23; 25:14-29; Luke 12:16-21,42; 16:1-13; Acts 2:44-47; 5:1-11; 17:24-25; 20:35; Romans 6:6-22; 12:1-2; 1 Corinthians 4:1-2; 6:19-20; 12; 16:1-4; 2 Corinthians 8-9; 12:15; Philippians 4:10-19; 1 Peter 1:18-19.

XV. The Christian and the Social Order

All Christians are under obligation to seek to make the will of Christ supreme in our own lives and in human society. Means and methods used for the improvement of society and the establishment of righteousness among men can be truly and permanently helpful only when they are rooted in the regeneration of the individual by the saving grace of God in Jesus Christ. In the spirit of Christ, Christians should oppose racism, every form of greed, selfishness, and vice, and all forms of sexual immorality, including adultery, homosexuality, and pornography. We should work to provide for the orphaned, the needy, the abused, the aged, the helpless, and the sick. We should speak on behalf of the unborn and contend for the sanctity of all human life from conception to natural death. Every Christian should seek to bring industry, government, and society as a whole under the sway of the principles of righteousness, truth, and brotherly love. In order to promote these ends Christians should be ready to work with all men of good will in any good cause, always being careful to act in the spirit of love without compromising their loyalty to Christ and His truth.

Exodus 20:3-17; Leviticus 6:2-5; Deuteronomy 10:12; 27:17; Psalm 101:5; Micah 6:8; Zechariah 8:16; Matthew 5:13-16,43-48; 22:36-40; 25:35; Mark 1:29-34; 2:3ff; 10:21; Luke 4:18-21; 10:27-37; 20:25; John 15:12; 17:15; Romans 12-14; 1 Corinthians 5:9-10; 6:1-7; 7:20-24; 10:23-11:1; Galatians 3:26-28; Ephesians 6:5-9; Colossians 3:12-17; 1 Thessalonians 3:12; Philemon; James 1:27; 2:8.

XVIII. The Family

God has ordained the family as the foundational institution of human society. It is composed of persons related to one another by marriage, blood, or adoption.

Marriage is the uniting of one man and one woman in covenant commitment for a lifetime. It is God's unique gift to reveal the union between Christ and His church and to provide for the man and the woman in marriage the framework for intimate companionship, the channel of sexual expression according to biblical standards, and the means for procreation of the human race.

The husband and wife are of equal worth before God, since both are created in God's image. The marriage relationship models the way God relates to His people. A husband is to love his wife as Christ loved the church. He has the God-given responsibility to provide for, to protect, and to lead his family. A wife is to submit herself graciously to the servant leadership of her husband even as the church willingly submits to the headship of Christ. She, being in the image of God as is her husband and thus equal to him, has the God-given responsibility to respect her husband and to serve as his helper in managing the household and nurturing the next generation.

Children, from the moment of conception, are a blessing and heritage from the Lord. Parents are to demonstrate to their children God's pattern for marriage. Parents are to teach their children spiritual and moral values and to lead them, through consistent lifestyle example and loving discipline, to make choices based on biblical truth. Children are to honor and obey their parents.

Genesis 1:26-28; 2:15-25; 3:1-20; Exodus 20:12; Deuteronomy 6:4-9; Joshua 24:15; 1 Samuel 1:26-28; Psalms 51:5; 78:1-8; 127; 128; 139:13-16; Proverbs 1:8; 5:15-20; 6:20-22; 12:4; 13:24; 14:1; 17:6; 18:22; 22:6,15; 23:13-14; 24:3; 29:15,17; 31:10-31; Ecclesiastes 4:9-12; 9:9; Malachi 2:14-16; Matthew 5:31-32; 18:2-5; 19:3-9; Mark 10:6-12; Romans 1:18-32; 1 Corinthians 7:1-16; Ephesians 5:21-33; 6:1-4; Colossians 3:18-21; 1 Timothy 5:8,14; 2 Timothy 1:3-5; Titus 2:3-5; Hebrews 13:4; 1 Peter 3:1-7.



BROOK HILLS CO-OP

Peacemaker Pledge: A Commitment to Biblical Conflict Resolution

As people reconciled to God by the death and resurrection of Jesus Christ, we believe that we are called to respond to conflict in a way that is remarkably different from the way the world deals with conflict. We also believe that conflict provides opportunities to glorify God, serve other people, and grow to be like Christ. Therefore, in response to God's love and in reliance on his grace, we commit ourselves to respond to conflict according to the following principles:

Glorify God — Instead of focusing on our own desires or dwelling on what others may do, we will rejoice in the Lord and bring him praise by depending on his forgiveness, wisdom, power, and love, as we seek to faithfully obey his commands and maintain a loving, merciful, and forgiving attitude.

Get the Log out of Your Eye — Instead of blaming others for a conflict or resisting correction, we will trust in God's mercy and take responsibility for our own contribution to conflicts—confessing our sins to those we have wronged, asking God to help us change any attitudes and habits that lead to conflict, and seeking to repair any harm we have caused.

Gently Restore — Instead of pretending that conflict doesn't exist or talking about others behind their backs, we will overlook minor offenses or we will talk personally and graciously with those whose offenses seem too serious to overlook, seeking to restore them rather than condemn them. When a conflict with a Christian brother or sister cannot be resolved in private, we will ask others in the body of Christ to help us settle the matter in a biblical manner.

Go and be reconciled — Instead of accepting premature compromise or allowing relationships to wither, we will actively pursue genuine peace and reconciliation—forgiving others as God, for Christ's sake, has forgiven us, and seeking just and mutually beneficial solutions to our differences.

By God's grace, we will apply these principles as a matter of stewardship, realizing that conflict is an assignment, not an accident. We will remember that success in God's eyes is not a matter of specific results, but of faithful, dependent obedience. And we will pray that our service as peacemakers will bring praise to our Lord and lead others to know His infinite love.

By signing the BHC Signature Page, you acknowledge that you have read this document and agree to abide it completely.



Brook Hills Co-op Emergency Protocols 2025-2026

Each semester there will be at least 1 drill during the class hours to walk through protocols for emergency situations. The two main drills practiced will be for fire evacuation and severe weather. We do not practice a direct drill for a hostile event, but upper school students will gather after the fire drill to discuss what to do should there be a call for evacuation due to a hostile event or intruder on campus.

Parents and students will be notified by email prior to the weeks the drills occur.

Fire Evacuation

- *All teachers* - stop at the door and listen for a possible hostile event. If clear, follow directions below. If not, follow Hostile Event procedures.
- *Modulars* - Modular 4 exit to the right and proceed to the area of the parking lot *behind the dumpster* (this is located to the back of modular 4). Modulars 1-3 exit to the left and proceed to the back of the modulars. Everyone will go to the corner of the parking lot farthest away from the building.
- *First floor rooms* - exit the building through the front doors and proceed down the sidewalk to the right. Go out beyond the volleyball court approximately halfway down the lower section of the parking lot, past the electrical panel on the right.
- *Rooms 201-204* - exit the building through the side door on the right side of the building (closest to the modulars) and proceed to the area of the parking lot *behind the dumpster* (this is located to the back of modular 4). Go to the corner of the parking lot farthest away from the building.
- *Rooms 205-209* - exit the building through the side door on the left side of the building (closest to the student parking lot) and proceed to the area of the parking lot *beyond the volleyball court* approximately halfway down the lower section of the parking lot, past the electrical panel on the right.

Severe Weather

- In case of severe weather nearby, evacuate the modulars and the second floor. Proceed to the 1st floor. Students/teachers should take cover in Room 101, bathrooms, the hallway, and closets.

Hostile Event

Teachers/administrators will communicate course of action necessary (depending on the location and level of event)

- Shelter in place (a concerning event is off-campus or nearby)
 - Classes will continue but lunch will be inside. Extra security will be added for class transitions.
 - Classes in the modulars may be moved inside depending on the location and severity of the situation.
- Evacuation
 - Follow all fire protocols for exiting the modulars and main building
 - Students who gather at the dumpster will proceed as a group as directed by administrators and teachers.
 - Students who gather past the sand volleyball court will proceed as a group as directed by administrators and teachers.
- Lockdown
 - When possible, the classes in the modulars will be evacuated to the main student building.
 - Teachers sweep the nearby area outside the door (without leaving the room) to retrieve any students.
 - Classes will secure the doors, turn off all lights and wait for an "All Clear" announcement by administrators.



Medical Release and Liability Waiver

The Church at Brook Hills (TCABH) and Brook Hills Co-op (BHC)

By signing the BHC Signature Page, I agree to the following:

Consideration: I acknowledge the personal benefits accruing to me (and my child, as applicable) by reason of participation in BHC and am aware of the activities in which I, or my child, will be involved through said participation.

Release / Indemnification: I hereby, in consideration of such benefits and other good and valuable consideration received, consent to the above listed participation and release absolutely, forever discharge, hold harmless and covenant not to sue TCABH, Brook Hills Co-op, their directors, teachers, and volunteers from any and all present or future liability, claims, demands, actions, or rights of action, whether asserted by me or a third party arising out of my (or my child's) participation in event activities (the "Claims"). I agree to indemnify TCABH and BHC for any such Claims brought by me or a third party and from any costs associated with defending or litigating such claims, including but not limited to attorney fees, costs and legal expenses.

Medical Non-Emergency: I authorize BHC personnel to act on my behalf according to their best judgment in any non-emergency situation requiring medical attention for my child. I give my permission for my child to be transported by BHC personnel to medical facilities in any non-emergency situation, if necessary.

Medical Emergency: I waive and release TCABH, its members/employees, and the BHC teachers, administrators and volunteers from all liability for injuries or illnesses incurred while on TCABH property/Co-op Class or while being transported by BHC members in the event of an emergency situation. I understand that I am liable for all medical expenses incurred while my child is: being transported; on TCABH property; or attending BHC.

Assumption of Risk: I have no knowledge of any physical or mental impairment that would be affected by my child's participation in BHC. I do not hold TCABH, its employees/ members, or the BHC teachers, administrators and volunteers responsible for personal items lost, stolen, or damaged while attending BHC.

Understanding: I represent and acknowledge that I have completely read and understand this document and all its terms, that I have had an ample opportunity to obtain the advice of counsel and that, by signing this document, I understand that I am relinquishing legal rights and remedies that may have otherwise been available to me. I understand that this Waiver and Release shall be construed as broadly and inclusively as is permitted by applicable law and agree that if any portion of this document is held invalid the remaining shall continue in full force and effect.

By signing the BHC Signature Page, you acknowledge that you have read this document and agree to abide it completely.

CAMPUS MAP

- 1. Entrance 1 & Drop-Off 1
- 2. Entrance 2 & Drop-Off 2
- 3. Entrance 3
- 4. Entrance 4 & Patio
- 5. Worship Center
- 6. Lobby
Welcome Center
- 7. Commons
Community Room & Connection Point
- 8. Building A
1st & 2nd Floors - BH Preschool
- 9. Building B
1st Floor - BH Preschool
2nd Floor - Church Offices
3rd Floor - Adult Small Groups
- 10. Building C
1st Floor - Adult Small Groups
2nd Floor - BH Kids
- 11. Student Center
- 12. Modulares 1-4
- 13. North Parking
 - Guest Parking
 - Accessible Parking
- 14. Northwest Parking
- 15. West Parking
- 16. Southwest Parking
- 17. South Parking (Reserved)
- 18. Playground
- 19. Garden



The Church at
BROOK HILLS



Enter Here!

Brook Highland Pkwy

Highway 119 / Cahaba Valley Rd

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FULL STOP HERE!

Student
Parking

Enter Here!

Highway 119 / Cahaba Valley Rd

Brook Highland Pkwy



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The Church at
BROOK HILLS



FULL STOP HERE!

Student
Parking

Drop Off
Pick Up

Enter Here!

Brook Highland Pkwy

Highway 119 / Cahaba Valley Rd

