
CHEC Service Descriptions

"You Can Homeschool!" Coordinator

Plan an informal get-together (usually over the summer) for new home schoolers who are looking for help getting started. This is for a more seasoned homeschooler who is comfortable sharing her experience and insight. And who loves to encourage others!

Achievement Testing

Gather info on annual testing available to homeschoolers in the local area and share it with the group to take advantage of. For example, at local private schools, etc.

Back To School Party

Usually done in August. Kids Station is always a hit. The splash pad is a good option too. Simply get it on the calendar and invite everybody to come!

Back to School Tea Coordinator

This is our first meeting of each new school-year. Held in August, it's a special evening with decorated tables, a guest speaker, everyone brings food, etc.

Back to School Tea Helpers (5)

Assist the coordinator in planning the tea -- secure a venue and a speaker, design the invite, decorate, plan games, set up, clean up, etc.

Belcher Center Coordinator

Find out what school programs the Belcher Center is offering during the current season and plan a group outing to one or two of the shows!

Choir Coordinator

Organize a CHEC choir for parents and grandparents to come hear perform. Or look into local student choirs that allow homeschoolers to participate and help our students to get involved. Can enlist a helper if needed.

Community Service Project – One per Semester

Plan a community service project during the fall semester. Lots of opportunities around Thanksgiving!

End of the Year Pool Party

Plan a pool party to celebrate another successful school-year! Usually at Pine Tree Public Pool in June. Paid for by CHEC.

End of the Year Pool Party Helper

Help the pool party planner with making it all come together.

Facebook Page Administrator

Manage CHEC's private FB page -- add new members, post important info, remove non-members, etc.

Family Cookout Coordinator

Plan a cookout for CHEC families. Usually on a Saturday in September at a local park. Paid for by CHEC.

Family Cookout Helper

Help the coordinator with invites, shopping, and on the day of the cookout.

Field Day Coordinator

Usually done in April or May at a park. Organized games for the kids, such as three-legged race, sack race, tug of war, water balloon fight, etc.

Field Day Helper (10)

Help the coordinator plan and execute field day

Field Trip Assistant (2 per month)

Plan a field trip during the month you've selected and get it on the CHEC calendar.

Geography Fair

<http://lt.umn.edu/mage/wp-content/uploads/2011/08/How-to-Host-a-Geography-Fair.pdf>

God's World magazine

Organize the yearly order of "God's World" magazine.

Grades 7-12 Event (One Every Month)

Plan a fun event for our 7th-12th graders and get the word out about it!

Graduation Committee (10)

This service is only for the parents of graduating seniors, who are participating in the CHEC graduation ceremony. Please do not sign up for this service, if that does not describe you. Thank you!

Graduation Committee Chair

This service position is appointed directly by the Graduation Committee only. Thank you!

Graduation Reception Coordinator

Plan the reception that follows the graduation ceremony. This is the perfect job for the mom of junior in high school. Senior moms plan the ceremony; junior moms plan the reception!

Graduation Reception Helpers (4)

Help the coordinator plan and execute the graduation reception. Moms of juniors please!

High School Banquet Coordinator

Lead the banquet committee in planning the spring high school banquet. Planning starts in the fall, as this is an important event for our high schoolers. There is a planning book that gets passed on each year to help you!

High School Banquet Helper (10)

Plan and execute the high school banquet in the spring. Planning starts in the fall and can require monthly meetings, etc. It's a big, fun event!

Jr. & Sr. High School Field Trip Assistant Coordinator

Plan a few field trips specifically for the junior highers and high schoolers

Kids Bowl Free Liaison

Be the go-between with Oil Bowl during "Kids Bowl Free" in the summer. They need a heads up about when we are coming, how many of us, etc. So they can reserve the lanes for us.

Lego Club

Find meeting place (library, etc); meet once a month

LeTourneau Summer Camps

Gather info about this summer's camps and send it out to the group, so everyone knows they're available. Please attach the current year's flyer or include a direct link to the registration as well.

Librarian

Manage and maintain the CHEC library, which is open at monthly meetings for members to check out resources.

Librarian Assistant (3)

Help the CHEC librarian keep our library up-to-date and in order.

Member Care Coordinator

Organize help (meals, childcare, gifts, etc.) for members in transition or crisis (new baby, illness/death in the family, etc.)

Mentor Mom

Make yourself available for new homeschool moms to call you for advice.

Mom's Night Out (One person organizes an event for 2 months)

Plan something fun for the moms! Meet for dinner, go see a movie, or have coffee at the Bridge. Or if you like to entertain, feel free to host something in your home.

Monthly Meeting Coffee/Clean-up (One person signs up to help with 3 months of meetings)

Arrive 10 minutes early to set up the coffee and snack table and then stay a few minutes afterward to clean up and put things back in the kitchen. On your 3rd meeting, you'll be showing the next person how to do it. Teamwork!

Monthly Meeting Door Prizes (One person signs up for 2 months)

Acquire 2 to 3 donated items for each meeting. Just a little something that brings a smile.

Monthly Meeting Snacks (3 people needed monthly)

Bring an appetizer or dessert to share at the monthly meeting. And please let's try to reserve this service for newer members (1st or 2nd year), preferably filling up the fall slots before the spring slots, if possible. Thanks so much!

Operation Christmas Child

Plan a shoebox-packing party! See samaritanspurse.org for more info.

Park Days

Usually once a week on Wednesdays from 1-3 pm. If it's cold or wet, Chick Fil A is a fun alternative!

Scholastic Book Club

Take Scholastic orders and distribute the books when they come in. See clubs2.scholastic.com for more info.

Secret Sister

Coordinate a "Secret Sister" program for those interested in signing up. Usually announced at the annual Tea and a sign-up put out.

Six Flags Read To Succeed

Gather program info for the current school year and send it out to our members (in late fall), so they can get registered and take advantage of the free Six Flags tickets! (K-6th graders are eligible)

Spelling Bee Coordinator

Plan a spelling bee for our students! Can enlist helpers if needed.

Teens at the ROC Assistant (2 people sign up to help with 3 months)

Help chaperone our teens. Gives you the chance to visit with other moms! Three-month commitment (2.5 hours once a month)

Teens at the ROC Coordinator

Plan the monthly teen hang out at the ROC. Collect \$\$ and visit with other moms!

Texas Home School Coalition (THSC) Liaison

Make sure CHEC is listed on their website in the database of support groups and make sure CHEC members know about the benefits of THSC membership, as well as our group discount.

T-shirt Designer

Design a CHEC T-shirt, present it to the board for approval, and arrange the ordering and delivery of shirts.

Used Book Sale Coordinator

Sale to be held in late May or early June (to give sellers time to finish using that year's curriculum). Secure location (Fellowship Bible?), get the date on the CHEC calendar, assign seller ID#'s, coordinate helpers, etc.

Used Book Sale Helpers (20)

Help the coordinator set up tables, organize books, take money, clean up after, etc.

Welcome Wagon (Various needs/monthly/several months)

Commit to calling new members and making them feel welcome. Offer to save them a seat at the monthly meeting, tell them about upcoming field trips, meet them at Park Day or Kids Bowl Free Day, etc. Help them get involved!

Yearbook Committee (5)

Long lost dreams of being a photographer or journalist? This is the job for you! Brand new to the service list this year, our yearbook committee will work as a team to put together a yearbook for CHEC families to purchase.
